



GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA-141006

*An Autonomous College u/s 2(f) and 12(B) of UGC Act,1956
AICTE Approved, ISO:9001-2000 Certified,
Affiliated to IKG Punjab Technical University, Jalandhar
IEI Accredited UG Programmes, Institute Accredited by NAAC (A Grade) & TCS

NO.SS/24/3220

DATED: 27.08.2019

MOST URGENT NOTICE

All the First Year students of B.Tech./MBA and B.Tech (LEET) & MCA(LEET), M.Tech. (Full-Time & Part-Time) who got admission in the year 2019 are directed to submit their **Original Certificates** in the Academic Branch **upto 03.09.2019 in proper zip or display folder label consisting of Name & College Roll Number of respective student on the cover of the folder, as these documents are being sent for Eligibility Checking, final Verification & approval of admissions from the University.**

A soft copy of all the below mentioned documents, photograph & signature in pdf/Jpeg form must be uploaded on the following link available at our college website www.gndec.ac.in under following corner https://gndec.ac.in/~form/form/modules/form_builder/published/photo_sign_doc.php.

The soft data will be uploaded by only those students who could not upload their docs last time as per notice No./SS/24/3165 dated 02.08.2019. All students are directed to strictly follow the conditions regarding uploading of documents size, format & File Rename so that their docs may be easily traceable.

Students have to rename his/her pdf documents file with his/her class roll no. which will contain the below mentioned coloured scanned copy of all original documents belonging to the student.

The last date to upload the soft copies is 29.08.2019 by 05:00 pm only.

Failure to submit the original documents may lead to cancelation of seat of student for which the **College has no responsibility**. The following staff members of Academic Branch will collect the original certificates as given below:

S. No.	Name of Staff Member	Window No.	Branch Allotted	Timing for Submitting
1	Mr. Ajay Verma	1	CSE & MBA	MBA : 11am to 12noon Computer Science : 03pm to 04pm
2	Mr. Bhagwan Singh	2	Mechanical, Production & IT	ME : 11am to 12noon PE & IT : 03pm to 04pm
3	Mr. Robelpreet Kaur	4	Civil Engg. & LEET All	Civil : 11am to 12noon LEET (All Br.) : 3pm to 4pm
4	Mrs. Parminder Kaur	5	Electronics, Electrical & MCA	ECE & MCA : 11am to 12noon EE : 03pm to 04pm
5	Mrs. Satwinder Kaur	3	M.Tech. (F.T. & P.T.) AICTE	All Branches (11:30 am to 12:30pm) & (3pm to 4pm)

The Students are directed to submit the following **Original** documents:

1. PTU Allotment Letter (if admitted through IKG PTU)
2. PTU Counseling Fee Slip of Rs. 2000/- (if admitted through IKG PTU)
3. JEE(Main) Roll No. & Result Card (if admitted on JEE Main Basis)
4. SRE Roll No. & SRE Rank (for Sikh Quota Candidate only)
5. Detailed Marks Card of Matriculation
6. Detailed Marks Card of 12th
7. Residence Certificate
8. Rural Area Certificate & Rural Education (for Rural Candidate only)
9. Reserve Category (if any)
10. Character Certificate
11. Migration Certificate
12. Gap Affidavit (if applicable)
13. Fee Wavier Scheme Docs. (for Fee Wavier Candidate only)
14. All DMCs of Diploma (for LEET Candidates only)
15. All DMCs of Graduation (for MBA/MCA Candidate only)

Sd/-
Dean Academics

Distribution:

1. All HODs - to circulate the notice to the students in the class rooms.
2. All College & Hostel Notice Board
3. All concerned staff members to note please
4. Student Section
5. RK/Office Copy