

Proceedings of 15th Academic Council Meeting of Guru Nanak Dev Engineering College, Ludhiana held on 28.08.2023 at 11:30 AM in College.

Following were present:

1. Dr. Sehijpal Singh, Principal cum Chairman Academic Council, GNDEC, Ludhiana
2. Dr. Jagbir Singh, Professor, HoD(CE), GNDEC, Ludhiana
3. Dr. Kanwardeep Singh, Professor, HoD (EE), GNDEC, Ludhiana
4. Dr. Narwant Singh Grewal, Associate Professor, HoD (ECE), GNDEC, Ludhiana
5. Dr. Kiran Jyoti, Associate Professor, HoD(CSE), GNDEC, Ludhiana
6. Dr. Kulvinder Singh Mann, Professor, HoD(IT), Ludhiana
7. Dr. Parampal Singh, Associate Professor, HoD (Deptt. of Business Administration), GNDEC, Ludhiana
8. Dr. Harpreet Kaur Grewal, Associate Professor, HoD(Applied Sci.), GNDEC, Ludhiana
9. Prof. Jasbir Singh Saini, Associate Professor, HoD(MCA), GNDEC, Ludhiana
10. Ar. Akanksha Sharma, Professor, HoD, (B.Voc.), GNDEC, Ludhiana
11. Dr. Harwinder Singh, Professor, Mech. Engg, GNDEC, Ludhiana
12. Dr. Pankaj Bhambri, Assistant Professor (IT), GNDEC, Ludhiana
13. Prof. Rupinderjit Singh, Associate Professor, Elect. Engg., GNDEC, Ludhiana
14. Dr. Savita Gupta, Director, UIET, Pb. University, Chandigarh (Online)
15. Director, SLIET, Longowal, District Sangrur (Online)
16. Mr. Jaswinder Singh Bhogal, VP, Uni Parts India Limited, Ludhiana
17. Prof. (Dr.) Y.S. Brar, Professor (Electrical Engg. Deptt), IKGPTU, Kapurthala
18. Dr. Arvind Dhingra, Assistant Professor, Executive Director, STEP, Ludhiana
19. Dr. H.S. Rai, Professor, CoE, GNDEC, Ludhiana
20. Dr. Akshay Girdhar, Professor, Dean Academics-cum Member Secretary, GNDEC, Ludhiana

Following members could not attend the meeting:

1. Dr. Jasmaninder Singh Grewal, Professor, HoD(M&PE), GNDEC, Ludhiana
2. Dr. Vishawjit Singh Hans, Director, Centre for Energy Studies, PAU, Ludhiana
3. Mr. Ravi Garg, MD, Masters Software Solution, Mohali
4. Ms. Sandeep (Minnie) Riat, MD, Akal Springs Limited, Ludhiana
5. Prof. (Dr.) Vikas Chawla, Dean (Academics) & Professor, Mechanical Engg. Deptt
6. Sh. Kuldeep Thakur, Assistant Professor (Mathematics), TEQIP Coordinator, Atal Bihari Vajpayee Govt. Institute of Engg. & Tech., Pragatinagar, District Shimla, HP

Item No.15.01	To confirm the minutes of 14th Academic Council Meeting Confirmed
Item No.15.02	Action Taken Report (ATR) on decisions of 14th Academic Council Meeting Approved
Item No. 15.03	Extension in Autonomous Status as well as NBA & NAAC Accreditation Status acquired by GNDEC Ludhiana. Academic Council Members appreciated the efforts of Institute.
Item No.15.04	Ratification of Academic Calendar of Jan-June 2022, July-Dec 2022 and Jan-June, 2023. Approved
Item No.15.05	Approval of Academic Calendar of July-Dec, 2023 and Jan- June, 2024 Approved
Item No 15.06	Start of new courses and increase/decrease in intake of seats under IKGPTU from the session 2022-23 onwards. Approved

- Item No. 15.07** **Proposal to Start Certificate Courses from 2023.**
Approved
- Item No.15.08** **Admission in Ph.D. under Autonomous status.**
Approved
- Item No.15.09** **Proceedings of Board of Studies (BoS) meeting from various departments.**
Approved
Chairman of already formed Committee vide office order no.RK/38/4959 dated 27.07.2023 for framing the guidelines for multi-exit program will ensure the following suggestions before the start of courses and Chairman of Academic Council is authorized to approve this further:
- (i) Implement uniform guidelines for Certificate/Diploma Certificate/Advance Diploma Certificate Courses with multi-exit options proposed by Civil Department in letter no. CE/23/657 dated 21.08.2023 and Mechanical & Production Deptt. in letter no.M&PE/36/199 dated 25.8.2023.
 - (ii) Give option for fast-track mode to earn more credits by removing time limit.
 - (iii) Review the fee structure for courses.
- Item No. 15.10** **Ratification of Open Elective Courses offered in session July-Dec 2023.**
Approved
- Item No. 15.11** **Ratification of Summer Training Program offered in collaboration with Infosys under Campus Connect Initiative.**
Approved
- Item No. 15.12** **Approval of maximum number of subjects per semester for onroll detainee students.**
Approved
- Item No. 15.13** **Amendments in rules for B.Tech. Degree with Honours and Minor Engineering for Batch 2018 to Batch 2022.**
Approved
- Item No.15.14** **Rules for B.Tech. Degree with Honours and Minor Engineering for Batch 2023 onwards.**
Approved with amendments in Point No.3 for Minor Engineering as the student may be allowed to register for a maximum of two subjects per semester pertaining to minor engineering as offered by respective department for classroom teaching.
- Item No.15.15** **Ratification for Remuneration for reviewing the quality of question papers.**
Approved
- Item No.15.16** **Ratification for conduct of special chance examination for May 2022 end Semester Examination.**
Approved

- Item No.15.17** **Ratification of question paper pattern of BBA 2021 batch onward.**
Approved
- Item No.15.18** **Ratification of question paper pattern of B.Voc. (Interior Design) 2022 batch onward.**
Approved
- Item No.15.19** **Ratification of amendments in evaluation and question paper setting rules.**
Approved
- Item No.15.20** **Policy to conduct Special Chance and Improvement Exam.**
Approved
- Item No.15.21** **Extension of scope of decision for agenda item 10.10, policy regarding 3rd Evaluation.**
Approved
- Item No.15.22** **Remuneration of the clerks, attendant and security guard deputed in evaluation and decoding.**
Deferred
- Item No.15.23** **Backlog clearance Exam.**
Approved with amendment in grade as proposed w.e.f.May-2024 exam session. It is approved that passout students having reappear will appear in exam session along with makeup examination and student will be awarded one grade less than what is earned but not less than “P” instead of “two grade less”.
- Item No.15.24** **Good Practice Initiated by the Institute.**
Appreciated

AGENDA
15th ACADEMIC COUNCIL MEETING



on
28.08. 2023
at 11:30 AM

Guru Nanak Dev Engineering College, Ludhiana

**An Autonomous College under UGC Act
AICTE Approved, Punjab Govt. Aided Status,
Affiliated to I.K. Gujral Punjab Tech. University, Jalandhar**

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Agenda of 15th Academic Council Meeting of Guru Nanak Dev Engineering College, Ludhiana to be held on 28.08.2023 at 11:30 AM in College.

Item No.15.01 To confirm the minutes of 14th Academic Council Meeting

The 14th Academic Council Meeting was held on 30th Dec, 2021 and the proceedings were circulated to all members of Academic Council for information and comments, if any (copy is enclosed in **Annexure – I**).

As no comments have been received, so, proceedings stand approved and placed herewith before the Academic Council for confirmation please.

Item No.15.02 Action Taken Report (ATR) on decisions of 14th Academic Council Meeting

The Action Taken Report (ATR) on the decisions of 14th Academic Council meeting held on 30th Dec, 2021 is attached in **Annexure-II**.

The item is placed before the Academic Council for information and approval.

Item No. 15.03 Extension in Autonomous Status as well as NBA & NAAC Accreditation Status acquired by GNDEC Ludhiana.

It is for information that Autonomous status of GNDEC Ludhiana has been extended for Ten years from the academic year 2023-2024 to 2032-2033 vide letter no. F.22-10/2023(AC-Policy) dated 06.07.2023. In addition to this, the institute has been accredited with National Assessment and Accreditation Council (NAAC) and its four programs have been accredited with National Board of Accreditation (NBA) as per the details given below:

Institutional Accreditation by NAAC

S.No	Cycle	Date of Issue of Certificate	Valid up to	Awarded Grade (CGPA)
1.	Two	31.8.2021	30.08.2026	A (3.01 on Four Point Scale)

Program Accreditation (Tier-I) by NBA

S.No	UG Program	Period of Validity
1.	Mechanical Engineering	Academic Year 2022-23 to 2024 -2025 i.e. up to 30.6.2025
2.	Civil Engineering	Academic Year 2022-23 to 2024 -2025 i.e. up to 30.6.2025
3.	Information Technology	Academic Year 2022-23 to 2024 -2025 i.e. up to 30.6.2025
4.	Computer Science and Engineering	Academic Year 2022-23 to 2024 -2025 i.e. up to 30.6.2025

The item is placed before the Academic Council for information.

Item No.15.04 Ratification of Academic Calendar of Jan-June 2022, July-Dec 2022 and Jan-June, 2023.

The academic calendar for session Jan-June 2022 is as follows:

Sr. No	Description	All Programs -2 nd , 3 rd , 4 th year and BCA, BBA – 1 st year	All programs 2021 admission except BCA, BBA
		Period	
1	Commencement of Classes	31-01-2022	02-03-2022
2	First Mid Semester Examination	21-03-2022 to 26-03-2022	18-04-2022 to 23-04-2022
3	Second Mid Semester Examination	16-05-2022 to 21-05-2022	30-05-2022 to 04-06-2022
4	Last Date of Classroom Teaching	24-05-2022	07-06-2022
5	End Semester Practical Examinations	25-05-2022 to 27-05-2022	To be notified by Examination Branch after completion of Theory ESE
6	Preparatory Holidays	28-05-2022 to 07-06-2022	08-06-2022 to 14-06-2022
7	Start of End Semester Examination	08-06-2022 onwards	15-06-2022 onwards
8	Institutional/Industrial Training	04-07-2022 to 29-07-2022	04-07-2022 to 29-07-2022
9	Start of Next Session	01-08-2022	01-08-2022
10	Summer Vacations	13-06-2022 to 28-07-2022	13-06-2022 to 28-07-2022

- Semester must be of 90 working days
- Exam of Mentoring and Professional Development (for B.Tech. Scheme 2018- 4th and 6th semester) will be held after the mid semester examinations

• **Revised Academic Calendar of Jan- June 2022**

S.No.	Description	All Programs- 2 nd ,3 rd ,4 th year and BCA, BBA-1 st year	All programs 2021 admission except BCA, BBA
		Period	
1	Commencement of Classes	31-01-2022	02-03-2022
2	First Mid Semester Examination	21-03-2022 to 26-03-2022	18-04-2022 to 23-04-2022
3	Second Mid Semester Examination	30-05-2022 to 04-06-2022	
4	Last Date of Classroom Teaching	11-06-2022	
5	End Semester Practical Examination	13-06-2022 to 15-06-2022	
6	Preparatory Holidays	16-06-2022 to 22-06-2022	
7	Start of End Semester Examination	23-06-2022 onwards	
8	Institutional/Industrial Training	11-07-2022 to 05-08-2022	
9	Start of Next Session	08-08-2022	
10	Summer Vacations	27-06-2022 to 03-08-2022	

- Semester must be of 90 working days.
- Exam of Mentoring and Professional Development (for B.Tech Scheme 2018- 4th and 6th semester) will be held after the mid semester examinations

• **Academic Calendar of July-Dec 2022**

S.No.	Description	1 st year –MBA-MCA, M.Tech., B.Tech. –Except BBA and BCA) admission	All Programs - 2 nd ,3 rd & 4 th year (Including 1 st Year BBA & BCA)

		2022-23	
		Period	
1	Commencement of Classes B.Tech (1 st Year) PG –(All courses)	19.9.2022 3.10.202	16-08-2022 16.08.2022
2	First Mid Semester Examination	14-11-2022 to 18-11-2022	26-09-2022 to 30-09-2022
3	Second Mid Semester Examination	19-12-2022 to 23-12-2022	14-11-2022 to 18-11-2022
4	Last Date of Classroom Teaching	27-12-2022	25-11-2022
5	End Semester Practical Examination	28-12-2022 to to 31-12-2022	28-11-2022 to to 30-11-2022
6	Preparatory Holidays	01-01-2023 to 08-01-2023	01-12-2022 to 07-12-2022
7	Start of End Semester Examination	09-01-2023 (onwards)	08-12-2022 onwards
8	Start of Next Session	23-01-2023	16-01-2023
9	Winter Vacations	23-12-2022 to 08-01-2023	23-12-2022 08-01-2023

- Exam. of Mentoring and Professional Development (for B.Tech. Scheme 2018 – 3rd and 5th semester) will be held after Mid Semester Examination.

- **Academic Calendar of Jan- June 2023**

Event	Date
Start of semester	23 January, 2023
Athletic meet	16 th -17 th February, 2023
Anand Utsav	Technical Events: 2 nd - 3 rd March, 2023 Cultural Events: 3 rd - 4 th March, 2023
Science day celebrations	31 st January, 2023
Mid Semester Examination-I	13 th – 17 th March, 2023
Convocation	24 th March, 2023
College Foundation Day	8 th April, 2023
APEX	21 st April, 2023
Mid Semester Examination-II	1 st -5 th May, 2023
End Semester Examination	22 nd May, 2023 onwards
End Semester Practical Examinations	8 th – 12 th May, 2023
Preparatory Holidays	13 th – 21 st May, 2023
Centre for Multifaceted Learning Activities	Every Wednesday Event “Talk to Alumnus”
Summer Vacations	5 th June, 2023 onwards
Institute Innovation Council (IIC)	One activity every week
Industry Week	To be notified later
Parent Interaction Week	After MSE-I and before MSE-II. Date will be notified by concerned department.
M.Tech. Thesis Submission deadline	30 th June, 2023*

*Thesis submission extended to 31st July (1st Extension), then to 17th August (2nd Extension).

- Exam of Mentoring and Professional Development (for B.Tech. Scheme 2018 – 4th and 6th Semester) will be held after Mid Semester Examinations

- **Revised Academic Calendar Jan- June 2023**

Event	Date
Start of semester	23 January, 2023

Athletic meet	2 nd -3 rd March, 2023
AnandUtsav	16 th -17 th March, 2023
Mid Semester Examination-I	24 th , 25 th , 31 st March 2023 and 1 st April 2023
College Foundation Day	8 th April, 2023
Mid Semester Examination-II	15 th -19 th May, 2023
End Semester Practical Examinations	22 nd – 25 th May, 2023
Preparatory Holidays	26 th May – 1 st June, 2023
End Semester Examination	2 nd June, 2023 onwards
Centre for Multifaceted Learning Activities	Every Wednesday Event “Talk to Alumnus”
Institute Innovation Council (IIC)	One activity every week
Parent Interaction Week	After MSE-I and before MSE-II. Date will be notified by concerned department.
Convocation	To be notified later

- Exam of Mentoring and Professional Development (for B.Tech. Scheme 2018 – 4th and 6th Semester) will be held after Mid Semester Examinations.

The item is placed before the Academic Council for ratification.

Item No.15.05 Approval of Academic Calendar of July-Dec,2023 and Jan- June, 2024

S.No.	Description	BBA , BCA and B.Voc. (ID) 2023 admission	B.Tech. 1 st semester 2023 admission	B.Tech.: 3 rd /5 th /7 th semesters, BBA, BCA & B.Voc (ID): 3 rd /5 th semesters and All PG Courses including 2023 admission
		Period		
1	Commencement of Session (Odd Semester)	26-07-2023	02-08-2023	16-08-2023
2	First Mid Semester Examination	25-09-2023 to 29-09-2023		
3	Second Mid Semester Examination	30-10-2023 to 03-11-2023		
4	End Semester Practical Examination	06-11-2023 to 09-11-2023		
5	Preparatory Holidays for Examination	10-11-2023 to 20-11-2023		
6	Start of End Semester Examination	21-11-2023 onwards		
7	PhD Six Month Progress presentation	16-08-2023 to 30-08-2023		
8	Winter Vacations*	02-12-2023 to 01-01-2024		
All UG & PG Courses				
9	Commencement of Session (Even Semester)	03-01-2024		
10	First Mid Semester Examination	05-02-2024 to 09-02-2024		
11	Second Mid Semester Examination	18-03-2024 to 22-03-2024		

12	End Semester Practical Examination	01-04-2024 to 04-04-2024
13	Preparatory Holidays for Examination	05-04-2024 to 15-04-2024
14	Start of End Semester Examination	16-04-2024 onwards
15	Submission of M.Tech. Thesis Synopsis	22-01-2024
16	Proposed DRC Meeting for M.Tech.	29-01-2024 to 31-01-2024
17	DRC recommendations for M.Tech.	07-02-2024
18	Mid Term Thesis Evaluation for M.Tech.	18-03-2024 to 22-03-2024
19	Pre-submission M.Tech. Thesis	06-05-2024 to 10-05-2024
20	Last Date for M.Tech. Thesis submission	28-06-2024
21	PhD Six Month Progress presentation	05-02-2024 to 16-02-2024
22	Summer Vacations*	01-06-2024 to 15-07-2024

*To be notified by Principal Office.

The item is placed before the Academic Council for approval.

Item No 15.06 Start of new courses and increase/decrease in intake of seats under IKGPTU from the session 2022-23 onwards.

Details of New Courses

Sr. No	Program Name	Year of Start	Intake
1.	M.Sc. (Physics)	2022	30
2.	M.Sc. (Chemistry)	2022	30

Changes in intake of PG Engineering Courses

Sr. No	Program Name	Intake in year (2022)	Intake in year (2023)
1.	Environmental Science and Engineering	18	12
2.	Computer Science and Information Technology	18	12
3	Mechanical Engineering	18	12
4	Power Engineering	18	12
5	Production Engineering	18	12
6	Electronics and Communication Engineering	18	12
7	Geo Technical Engineering	18	12

Changes in intake of UG Courses

Sr. No	Program Name	Change in Intake	
		From	To
1.	Mechanical Engineering	180 in 2021	150 in 2022
2.	Computer Science and Engineering	180 in 2022	240 in 2023
3.	Bachelor of Computer Applications	60 in 2022	120 in 2023

The item is placed before the Academic Council for approval.

Item No. 15.07

Proposal to Start Certificate Courses from 2023.

Civil Engg. & Mechanical and Production Engg departments proposed Certificate/ Diploma Certificate/ Advance Diploma Certificate Courses with multi-exit options.

S.No	Name of Course	Department
1.	Industrial Safety	Mechanical & Production Engg.
2.	Project Management	Mechanical & Production Engg.
3.	Advanced Smart Manufacturing	Mechanical & Production Engg.
4.	Road Safety and Traffic Management	Civil Engg.
5.	Analysis and Design of Concrete Buildings	Civil Engg.

The item is placed before the Academic Council for approval.

Item No.15.08

Admission in Ph.D. under Autonomous status.

The details of Ph.D. Research Scholars admitted in Winter 2020-21 & Summer 2022-23 is as follows:

Sr.No	University Roll No.	Name of Research Scholar	Department in which Candidate is Registered	Name of Supervisor/ Co - Supervisor
1.	21060051	Krishan Kumar	Computer Science and Engineering	Dr. Kiran Jyoti
2	22071182	Swapandeep Kaur	Electrical Engineering	Dr. Kanwardeep Singh
3	21020039	Rupinder Singh	Mechanical Engineering	Dr. Harwinder Singh/ Dr. Sehijpal Singh
4	21020050	Satwant Singh	Mechanical Engineering	Dr. Harmeet Singh/ Dr. Raman Sehgal
5	21020047	Goldendeep Kaur	Computer Science and Engineering	Dr. Kiran Jyoti

The item is placed before the Academic Council for approval.

Item No.15.09

Proceedings of Board of Studies (BoS) meeting from various departments.

The detailed proceedings of BoS meetings from departments Civil Engg., Mechanical and Production Engineering, Electronics and Communication Engineering, Computer Applications and B.Voc. are attached in **Annexure-III**.

The item is placed before the Academic Council for approval.

Item No. 15.10

Ratification of Open Elective Courses offered in session July-Dec 2023.

It is submitted that Two Open Elective Courses titled “Traffic Management & Road Safety” and “Entrepreneurship Practices” are being offered in collaboration with Centre of Excellence Road Safety and Traffic Management, Ludhiana and Wadhvani Foundation under National Entrepreneurship Network (NEN) Initiative respectively in session July-Dec 2023.

The item is placed before the Academic Council for ratification

Item No. 15.11 Ratification of Summer Training Program offered in collaboration with Infosys under Campus Connect Initiative.

Summer Training Program for B.Tech. (CSE,IT,ECE), BCA and MCA have been offered in collaboration with Infosys on Infosys Springboard Platform for July-Aug, 2023. These courses were based on Emerging Technologies like Artificial Intelligence & Data Science, Cyber Security, Python, User Interface Technology and Internet of Things. Documents are enclosed as **Annexure-IV**.

The item is placed before the Academic Council for ratification.

Item No. 15.12 Approval of maximum number of subjects per semester for onroll detainee students.

Onroll students may be allowed to fill maximum two (2) theory papers and two (2) practical detained subjects in each semester in accordance with existing rules for even and odd semester w.e.f Jan-2024.

The item is placed before the Academic Council for Approval.

Item No. 15.13 Amendments in rules for B.Tech. Degree with Honours and Minor Engineering for Batch 2018 to Batch 2022.

In continuation to previous rules regarding B.Tech. with Minor Engineering and B.Tech. with Honours for Batch 2018 to Batch 2022, following amendments are proposed:

1. Student will get minor engineering in any non-parent branch if student earns 18 to 20 credits.
2. Student has to enrol for 12 week course through Swayam-NPTEL. If on the Swayam-NPTEL online certification it is stated that “An additional 01 credit may be awarded if the university deems it fit, based on the actual student effort involved” or “No. of credits recommended: 03 or 04”, then 03 credits will be considered.
3. Transfer of marks for Swayam-NPTEL examination will be as under:
For example, if student has scored 52% through Swayam-NPTEL examination, then external marks will be equivalent to 52 marks out of 100 and there will be no internal assessment for the same.

4. In case of B.Tech. with Honours, makeup examination will not be considered as a reappear attempt.

5. For the award of B.Tech. Degree with Honours, student should have minimum CGPA of 7.5 without any reappear throughout the programme.

The item is placed before the Academic Council for ratification.

Item No.15.14 Rules for B.Tech. Degree with Honours and Minor Engineering for Batch 2023 onwards.

From Batch 2023 onwards, rules for B.Tech. Degree with Honours and Minor Engineering are enclosed in **Annexure-V**.

The item is placed before the Academic Council for approval.

Item No.15.15 Ratification for Remuneration for reviewing the quality of question papers.

A remuneration of Rs. 500/- per question paper was allowed for reviewing the quality of question papers by external experts (outside GNDEC) on random/sample basis for theory subjects of end semester examination as per **Annexure –VI (a)**

The item is placed before the Academic Council for ratification.

Item No.15.16 Ratification for conduct of special chance examination for May 2022 end Semester Examination.

As per the IKGPTU letter no. IKGPTU/COE/9457 dated: 16/11/2018 university conveyed that special chance examinations will be conducted by the autonomous institute at their own level for the students admitted after 2012 onwards. Therefore, Special chance examination was allowed for May-2022 end semester examination as enclosed in **Annexure –VI (b)**

The item is placed before the Academic Council for ratification.

Item No.15.17 Ratification of question paper pattern of BBA 2021 batch onward.

The question paper pattern of BBA was approved as per **Annexure –VI(c)**.

The item is placed before the Academic Council for ratification.

Item No.15.18 Ratification of question paper pattern of B.Voc. (Interior Design) 2022 batch onward.

The question paper pattern of B.Voc. (Interior Design) 2022 was approved as per **Annexure –VI(d)**.

The item is placed before the Academic Council for ratification.

Item No.15.19 Ratification of amendments in evaluation and question paper setting rules.

Amendments in evaluation and question paper setting rules were approved as per **Annexure –VI(e)**.

The item is placed before the Academic Council for ratification.

Item No.15.20 Policy to conduct Special Chance and Improvement Exam.

As per the previous practice special chance and improvement exam were conducted by GNDEC as per the demand of students (which is allowed by IKGPTU University in the year of 2012). But still there is no rule for the frequency of conduct of these exams (conducted per session or per year). So it is proposed that Special chance and Improvement Examinations may be conducted when the IKGPTU will notify to conduct those exams.

The item is placed before the Academic Council for Approval.

Item No.15.21 Extension of scope of decision for agenda item 10.10, policy regarding 3rd Evaluation.

In reference to the agenda No. 10.10. of 10th academic council meeting it is approved that in re-evaluation cases where only 3 examiners/teachers are available (including Head Examiner), in such cases, Head Examiner will act as 3rd evaluator and in that case there will be exemption for him/her to cross check the evaluation done by 2nd evaluator. It was approved only for Physics, Chemistry and English as enclosed in **Annexure-VI(f)**.

This kind of problem occurs for some other subjects of all branches . So, this rule may be extended for all other subjects as well. In addition to this, if head examiners act as 1st evaluator and in that case there may be exemption for him/her to cross check the evaluation done by 2nd evaluator.

The item is placed before the Academic Council for Approval.

Item No.15.22 Remuneration of the clerks, attendant and security guard deputed in evaluation and decoding.

Remuneration of the clerks deputed in examination centre is Rs.125/- where as remuneration of clerks deputed in evaluation centre is Rs. 100/- per session. So it is proposed to increase remuneration of clerk deputed in evaluation centre from Rs.100/- to Rs. 125/-. In the same way the remuneration of attendants in decoding and verification centre is consolidated Rs. 2500/-, it needs to be session wise and the remuneration of attendants and security guard deputed in examination centre is Rs.100/- per session. So it is proposed to increase remuneration of attendants and security guard deputed in evaluation centre from Rs.60/- to Rs.100/- as the daily hours and quantum of work is same.

The item is placed before the Academic Council for Approval.

Item No.15.23**Backlog clearance Exam.**

In an effort to facilitate students to earn degree with less delay, who have two pending subjects at the end of their graduation, it is proposed to allow them to appear in a special exam session, called Backlog Clearance Exam session. This exam session will be conducted along with makeup examination, and students will be awarded two grade less than what is earned but not less than P, if he passes the examination. For this only those students shall be eligible who have appeared in 8th semester of B.Tech. as regular student. It is proposed to allow two subjects for this backlog clearance examination, for the subject where internal is clear.

The item is placed before the Academic Council for Approval.

Item No.15.24**Good Practice Initiated by the Institute.**

From the Aug-Dec, 2023 session onwards, one mentor has been allocated for subjects i.e. Programming for Problem Solving, Engineering Drawing and Mathematics for B.Tech. 1st year to strengthen teaching-learning approach, improve pass percentage after assessing students' performance and promote coordination among subject teachers as a pilot study.

Any other items with permission of the Chair.

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**Member Secretary,
Academic Council**