

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

ADMISSIONS MBA (1st year)-2022

MBA-2022

DIRECT/SPOT COUNSELLING FORM MBA, 1st Year

(FILL ALL THE FIELDS IN BLOCK LETTERS ONLY)

Paste Recent
Passport Size
Photograph

1. GNDEC registration number (if Registered) : _____
2. 10+2 Roll No. _____ 10th Roll No. _____
3. Candidate Name _____
4. Father's Name _____ Mother's Name _____
5. Permanent Address _____
District _____, City _____, State _____, PIN Code _____, Email ID _____
6. Mobile Nos. (Candidate) _____, (Father's) _____, (Mother's) _____
7. Aadhar Nos. (Candidate) _____, (Father's) _____, (Mother's) _____
8. Category _____ Sub. Category _____
9. Gender (Male/Female) _____, Date of Birth (DD / MM / YYYY) _____, Blood Group _____
10. Seat Type (Please tick appropriate) (Punjab State 85% _____), (Other State 15% _____)

11. Qualification Details: - (Note: In case of CGPA convert obtained CGPA into percentage as per board rule)

Qualification	Subjects	Passing Year	CGPA	Obtained Marks	Max. Marks	Marks % age	Final DMC Sr. No.	School/College Name (In full) / School/College Address / School Code (if any)	Board/ University
10 th									
12 th / Diploma									
Graduation									

I declare that entries made by me in application form are true in all respect and in case, any entry or information is found to be false, this shall entail automatic cancellation of my candidature of my admission besides rendering me liable to such action as the Institute may deem fit.

Signature of Candidate

DECLARATION BY PARENTS/GUARDIAN

I certify that data filled in the application form by my ward is correct, if the above said information is found to be false at any time, the candidature of my ward will stand cancelled.

Signature of Father/Mother/Guardian

Note: a) One-time non-refundable counselling processing fee Rs.1000/- (to be paid while submitting the form)

b) Candidate has to pay applicable admission fee on the day of counselling.

Office use only

(Documents Verification Officer/s)

1) Full Signature _____

2) Full Signature _____

Provisionally Admitted ☐ / Not Admitted ☐

(Seat Allotment Officer/s)

Allotment Date _____

1) Full Signature _____

2) Full Signature _____

3) Full Signature _____

Eligibility for admission in 1st year of MBA

All those candidates who have passed bachelors degree of minimum three years duration with at least 50% marks (45% marks in case of candidates belonging to reserved category) in any disciplines from the University recognized by the University Grants Commission (UGC) shall be eligible to apply for MBA course.

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CHECKLIST

Applicable documents should be self-attested & attached in the order given below
(Tick for appropriate document)

- ☐ 1. D.M.C. of 10th
- ☐ 2. D.M.C. of 10+2
- ☐ 3. D.M.Cs. of Diploma
- ☐ 4. Degree & D.M.Cs. Graduation
- ☐ 5. Migration Certificate (related to last attended Institute)
- ☐ 6. Category Certificate issued by competent authority (if any)
- ☐ 7. Residence Proof (Education Certificate from Head of last passed Institute as per specimen attached on Institute letter head containing issuing date and number) **(Annexure-I)**
- ☐ 8. Aadhar Card (Candidate, Father & Mother)
- ☐ 9. Character Certificate (related to last attended Institute)
- ☐ 10. Gap Certificate duly signed by Notary Public or Executive Magistrate (if any) **(Annexure-II)**
- ☐ 11. Income Tax Returns for the Assessment Year 2022-23 - of earning Parents/Guardians. **(For PMS-SC eligible Punjab resident candidates only)**
- ☐ 12. Parents/Guardians total income (from all sources) certificate issued by revenue office not below the rank of Tehsildar. Employed Parents/Guardians are required to obtain Income Certificate from their employer and also obtain consolidated certificate from Revenue Officer for any additional source of income. – for Assessment year 2022-23. **(For PMS-SC eligible Punjab resident candidates only)**
- ☐ 13. Affidavit stating Parents/Guardians total income (from all sources) duly attested by Executive Magistrate. – for Assessment year 2022-23. **(For TFW Scheme/PMS-SC eligible Punjab resident candidates only) (Two copies in original as per prescribed format)**
- ☐ 14. Income certificate from the Head of Department / Employer in case of serving Parent's/Income Tax Return in case of Businessman / DC's Certificate based on Income from Landed Property. – for Assessment year 2022-23. **(For TFW Scheme eligible Punjab resident candidates only)**
- ☐ 15. Proof of previous admission at Guru Nanak Dev Engineering College, Ludhiana
- ☐ 16. Latest passport size colour photographs [Candidate-(03), Father/Guardian-(02), Mother/ Guardian-(02)]

Note: * TFW stands for Tuition Fee Waiver Scheme, **PMS-SC stands for Post Matric Scholarship – Scheduled Castes

Signature of Candidate

(Annexure-I)

CERTIFICATE TO BE ISSUED BY THE PRINCIPAL OF COLLEGE
(On Institute Letter Head)

Sr. No. _____

Date: _____

It is certified that Miss / Mr. D/o, S/o Sh..... has been a student of this College (which is located in the State of Punjab) for a period of years, fromto He/She left the College on.....

Signature of Principal
of the College (with seal)

(Annexure-II)

SPECIMEN OF GAP CERTIFICATE

(Attested by a Notary Public or Executive Magistrate)

UNDERTAKING

I, _____ S/D/o Sh. _____ R/o _____ do hereby solemnly affirm and declare as under:-

- 1. That I discontinued my study from _____ to _____
- 2. That during the above period I was not involved in any offence or in any illegal activity and
- 3. That no criminal case is pending against me in any court.

Deponent

Verification

Verified that the above said contents are correct and true to the best of my knowledge and belief and nothing has been concealed therein.

Deponent

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA
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Course Name	Course Duration	Eligibility Criteria
MBA (1st Year)	2 Years / 4 Semesters	All those candidates who have passed bachelors degree of minimum three years duration with at least 50% marks (45% marks in case of candidates belonging to reserved category) in any disciplines from the University recognized by the University Grants Commission (UGC) shall be eligible to apply for MBA course.

FEE STRUCTURE (2022-23)

(Applicable to admission through Direct/Spot Counselling MBA/MCA)

			Hostel Fee		Post Matric Scholarship (PMS*)			Tuition Fee Waiver (TFW) / Gill Donors			General Fee		
Sr. No.	Name of Course (AICTE)	Semester	Hostel Fee Boys	Hostel Fee Girls	Total Semester Fee	Total Fee Hostlers Boys	Total Fee Hostlers Girls	Total Semester Fee	Total Fee Hostlers Boys	Total Fee Hostlers Girls	Total Semester Fee	Total Fee Hostlers Boys	Total Fee Hostlers Girls
1	MBA/MCA	1 st	16663	16663	13939	30602	30602	24939	41602	41602	57939	74602	74602

Post Matric Scholarship (PMS) - (For Punjab resident candidates only)

Post Matric Scholarship Scheme is available for those Scheduled Caste candidates whose parents income does not exceed **Rs. 2,50,000/- per annum**.

Documents required for Post Matric Scholarship Eligible SC candidates

- Income Tax Returns for the Assessment Year 2022-23 - of earning Parents/Guardians.
- Affidavit stating Parents/Guardians total income (from all sources) duly attested by Executive Magistrate. – for Assessment year 2022-23. **(Two copies in original as per prescribed format)**
- Parents/Guardian total income (from all sources) certificate issued by Revenue Officer not below the rank of Tehsildar. Employed Parents/Guardians are required to obtain Income Certificate from their employer and also obtain consolidated certificate from Revenue Officer for any additional source of income for Assessment year 2022-23. **(For PMS-SC eligible Punjab resident candidates only)**

Note: If any candidate fails to submit the required documents as stated above at the time of admission/document verification, the full fee will be charged.

Important Instructions

As per Govt. guidelines, PMS-SC eligible students will have to submit their scholarship form for the academic year timely for processing of scholarship every year.

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Affidavit for PMS-SC Eligible Candidates:

ਹਲਫੀਆ ਬਿਆਨ

(On Non-Judicial Stamp paper of Rs. 50/- attested by an Executive Magistrate)

1. ਮੈਂ(ਵਿਦਿ:ਦੇ ਪਿਤਾ ਦਾ ਨਾਂ) _____ ਸਪੁੱਤਰ
ਸ਼੍ਰੀ _____ ਵਾਸੀ (ਘਰ ਦਾ
ਪਤਾ) _____
_____ ਦਾ ਰਹਿਣ ਵਾਲਾ ਹਾਂ ਅਤੇ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹਲਫੀਆ ਬਿਆਨ ਕਰਦਾ ਹਾਂ:-
2. ਇਹ ਕਿ ਮੇਰਾ / ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ (ਵਿਦਿ: ਦਾ ਨਾਂ) _____ ਗੁਰੂ
ਨਾਨਕ ਦੇਵ ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ , ਲੁਧਿਆਣਾ ਵਿਖੇ (ਕਲਾਸ ਦਾ ਨਾਂ) _____ ਕਲਾਸ ਵਿਚ
ਦਾਖਲਾ ਲੈ ਰਿਹਾ ਹੈ /ਰਹੀ ਹੈ /ਪੜ੍ਹਦਾ/ਪੜ੍ਹਦੀ ਹੈ।
3. ਇਹ ਕਿ ਮੈਂ ਅਨੁਸੂਚਿਤ ਜਾਤੀ (ਜਾਤੀ ਦਾ ਨਾਂ) _____ ਨਾਲ ਸਬੰਧ ਰੱਖਦਾ ਹਾਂ।
4. ਇਹ ਕਿ ਮੇਰੀ ਅਤੇ (ਪਤੀ/ਪਤਨੀ) ਦੀ ਸਾਰੇ ਸਾਧਨਾਂ ਤੋਂ ਸਾਲਾਨਾ ਆਮਦਨ (such as salary, pension, agriculture, rents, dividends, interest business, profession etc. including the total income of my spouse in the preceding year i.e. from 01.04.2021 to 31.03.2022) _____ ਰੁਪਏ ਹੈ, ਜੋ ਕਿ 2,50,000/-ਰੁਪਏ ਤੋਂ ਵੱਧ ਨਹੀਂ ਹੈ।
5. ਇਹ ਕਿ ਮੇਰਾ ਕਿੱਤਾ _____ ਹੈ।
6. ਇਹ ਮੇਰਾ ਅਧਾਰ ਕਾਰਡ ਨੰਬਰ _____ ਹੈ।
7. ਇਹ ਮੇਰੀ ਪਤਨੀ ਦਾ ਅਧਾਰ ਕਾਰਡ ਨੰਬਰ _____ ਹੈ।
8. ਇਹ ਮੇਰੇ ਲੜਕਾ / ਲੜਕੀ ਦਾ ਅਧਾਰ ਕਾਰਡ ਨੰਬਰ _____ ਹੈ।
9. ਇਹ ਕਿ ਇਸ ਤੋਂ ਇਲਾਵਾ ਮੇਰਾ /ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ ਨੇ ਕਿਸੇ ਵੀ ਭਲਾਈ ਸੰਸਥਾ / ਟਰੱਸਟ ਤੋਂ ਫੀਸ ਮੁਆਫੀ / ਫਰੀਸ਼ਿਪ ਆਦਿ ਦਾ ਕੋਈ ਕਲੇਮ ਨਹੀਂ ਕੀਤਾ ਹੈ ਅਤੇ ਨਾ ਹੀ ਕੋਈ ਹੋਰ ਕਲੇਮ ਕਰੇਗਾ / ਕਰੇਗੀ।
10. ਇਹ ਕਿ ਜੇਕਰ ਮੇਰਾ / ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ ਆਪਣੀ ਪੜ੍ਹਾਈ ਅੱਧ ਵਿਚਕਾਰ ਛੱਡੇਗਾ/ ਛੱਡੇਗੀ ਤਾਂ ਮੈਂ ਉਸਦਾ ਪਿਛਲੇ ਸਾਲਾਂ ਦਾ ਸਾਰਾ ਖਰਚਾ ਜੇ ਵੀ ਹੋਵੇਗਾ ਵਾਪਿਸ ਕਰਨ ਦਾ ਪਾਬੰਧ ਹੋਵੇਗਾ।
11. ਇਹ ਕਿ ਜੇਕਰ ਮੇਰਾ / ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ ਦਾ ਬੈਂਕ ਅਕਾਊਂਟ ਵਿਚ ਸਰਕਾਰ ਵਲੋਂ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ , ਲੁਧਿਆਣਾ ਨਾਲ ਸਬੰਧਿਤ ਟਿਊਸ਼ਨ ਫੀਸ, ਡਿਵੈਲਪਮੈਂਟ ਫੰਡ, ਸਟੂਡੈਂਟ ਐਕਟੀਵਿਟੀ ਫੰਡ, ਆਦਿ ਦੀ ਰਕਮ ਪਾਈ ਜਾਂਦੀ ਹੈ ਤਾਂ ਮੈਂ ਇਹ ਰਕਮ ਕਾਲਜ ਨੂੰ ਵਾਪਿਸ ਕਰਨ ਦਾ ਪਾਬੰਧ ਹੋਵੇਗਾ।
12. ਜੇਕਰ ਮੇਰਾ/ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ ਦੀ ਫੀਸ ਸਰਕਾਰ ਵਲੋਂ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ , ਲੁਧਿਆਣਾ ਦੇ ਖਾਤੇ ਵਿਚ ਜਮਾ ਨਹੀਂ ਹੁੰਦੀ ਤਾਂ ਮੈਂ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ , ਲੁਧਿਆਣਾ ਦੀ ਸਾਰੀ ਫੀਸ ਜਮਾ ਕਰਵਾਉਣ ਦਾ ਪਾਬੰਧ ਹੋਵੇਗਾ ਅਤੇ ਮੇਰੇ ਲੜਕਾ / ਲੜਕੀ ਦੀ ਡਿਗਰੀ ਪੂਰੀ ਫੀਸ ਦੇਣ ਤੋਂ ਬਾਅਦ ਹੀ ਦਿੱਤੀ ਜਾਵੇਗੀ।

ਬਿਆਨਕਰਤਾ

ਤਸਦੀਕ :-

ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਉਪਰੋਕਤ ਦਿੱਤਾ ਹਲਫੀਆ ਬਿਆਨ ਸਹੀ ਵਾ-ਦਰੁਸਤ ਹੈ ਇਸ ਵਿਚ ਕੋਈ ਵੀ ਗੱਲ ਛੁਪਾਈ ਨਹੀਂ ਹੈ।

ਮਿਤੀ :

ਬਿਆਨਕਰਤਾ

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA
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Tuition Fee Waiver (TFW) Scheme: (For Punjab resident candidates only)

- Sons/Daughters of parents whose annual income from all sources does not exceed **₹.8.00 Lakh**.
- The Waiver is limited to the Tuition Fee. All other Fees except Tuition Fee shall have to be paid by the beneficiary.
- In the event of non-availability of students in this category, the same shall not be given to any other category of candidates.
- A student admitted under this scheme ***shall not be allowed*** to change the Institution/ Course under any circumstances.
- Allocation of TFW seat is subject to the approved Intake sanctioned by IKGPTU

Documents required : Tuition Fee Waiver (TFW) Scheme

- a) Income Tax Returns for the Assessment Year 2022-23 - of earning Parents/Guardians.
- b) Affidavit stating Parents/Guardian Total income (from all sources) duly attested by Executive Magistrate. – for Assessment year 2022-23. **(Two copies in original as per prescribed format)**

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AFFIDAVIT

(On Non-Judicial Stamp paper of Rs. 50/- attested by an Executive Magistrate)

I _____ S/o _____, R/o _____

do hereby solemnly affirm and declare as under:

1. My son/daughter named _____ is a candidate for admission to _____ Program at Guru Nanak Dev Engineering College, Ludhiana, under Tuition Fee Waiver Scheme of Punjab Govt.
2. That my occupation is _____.
3. That my and my spouse's total income from all sources during the year 01.04.2021 to 31.03.2022 (Assessment Year 2022-23) is Rs. _____, which is does not exceed Rs. 8,00,000/- (Eight Lakh).
4. I am a widow and copy of the Death certificate of my husband is enclosed herewith. (In case of widow)

Deponent

It is certified that the above statement is true and correct to the best of my knowledge and belief. In case, any information provided by me is found contradictory to the above statements made by me at any time, the admission of my ward may be cancelled and in that case legal action may be initiated against me.

Deponent

The above information is required to be attested by the Executive Magistrate.