

Proceeding of 165th (Budget) Meeting of BOG of Guru Nanak Dev Engineering College, held on 22.03.2021 at 1 PM in Committee Room of NSET

- Item No. 165.1** **Confirmation of minutes of 164th Meeting of BOG held on 16.02.2021**
Since no comments have been received, as such the minutes stand confirmed.
- Item No. 165.2** **Action taken report of minutes of 164th Meeting of BOG held on 16.02.2021**
Noted. As far as item no. 164.2 is concerned. This has been taken as a separate supplementary item and its decision has been recorded there.
- Item No. 165.3** **Budget for year 2021-22**
Approved budget for year 2021-22 as recommended by Finance Committee.
- Item No 165.4** **Release of annual Increment**
Due Annual increment in respect of Teaching and non-teaching contractual staff was approved w.e.f 01.04.2020. A proposal (regularization of services of contractual staff) formulated by the committee was discussed and recommended for the approval of NSET. More details about financial implications be worked out for 2021-22.
- Item No. 165.5** **Testing & Consultancy Rules**
Approved as recommended by the committee.
- Item No. 165.6** **Status of TEQIP-III Project**
a) Restoration of Curtailed amount : Noted
b) Performance Auditing: Noted and applauded the efforts of team
c) Approval of procurement expenditure from the period December 2020 till date : Approved
d) Internal Finance Audit for period April 2020 to September 2020--
Noted
e) Extension in contract of TEQIP-III staff-Approved
- Item No. 165.7** **Implementation of ACP (Assured Career Progression)**
Approved with arrears (one increment and Grade Pay) from the due date i.e. 01.07.2015 in case of Hans Raj and w.e.f. 11.04.2014 (Charanjit Singh) only Grade Pay.
However, the Grade pay to both the employees to be paid up to 31.12.2017 only.
- Item No. 165.8** **Renewal of Contractual staff**
Approved till 30.03.2022

- Item No. 165.9** **Rejoining of Ms. Davinderjit Kaur**
Approved rejoining as a special case and continuation with last drawn salary. Not to be made precedence. The contract term is approved till 30.03.2022.
- Item No. 165.10** **Leave without pay of Ameeta Seehra, Associate Prof. and HOD (ECE)**
Approved
- Item No. 165.11** **AMC for wifi connection**
A committee of following is constituted to look into the case and take appropriate decision.
1. S. Jogeshwar Singh Mangat 2. S. Gurcharan Singh Grewal 3. Director, Trust Affairs 4. Secretary, Trust 5. Principal, GNDEC
- Item No. 165.12** **AMC for MSC software**
Noted

Supplementary Agenda

- Item No. S 165.1** **Leave without pay to Dr. Sumeet Kaur Seehra, AP(CSE)**
Approved
- Item No. S 165.2** **Activities under TEQIP-III up to 19.03.2021**
Ratified
- Item No. S 165.3** **Tie up with Foreign Institutes**
Approved
- Item No. S 165.4** **CPF payment to Prof. Yadwinder Singh Brar, Ex-Professor (EE)**
Approved
- Item No. S 165.5** **Release of ACPs**
Detailed report of promotion of staff be put up in next BOG
- Item No. S 165.6** **Relaxation of Ph.D Condition in case of Late Prof. Jaswinder Singh, Ex HOD(EE)**
Approved

The meeting ended with vote of thanks.

Member Secretary

165th MEETING OF BOG

DATE : 22.03.2021 (Monday)

TIME : 11 AM

VENUE : Committee Room, NSET



**GURU NANAK DEV ENGG. COLLEGE
LUDHIANA**

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AGENDA OF 165th(BUDGET)MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE TO BE HELD ON 22.03.2021 AT 11 AM IN COMMITTEE ROOM OF NSET

Item No. 165.1 Confirmation of minutes of 164thMeeting of BOG held on 16.02.2021

Copy of the minutes of 164thMeeting (**Annexure-1**) was circulated among members for comments. Since no comments have been received, as such the minutes may be confirmed.

Item No. 165.2 Action taken report of minutes of 164thMeeting of BOG held on 16.02.2021

The action taken report of 164th meeting is as under:-

Item No.	Description	Decision taken	Action taken
164.1	Confirmation of minutes of 163rdMeeting of BOG held on 28.12.2020	Since no comments have been received, as such minutes stand confirmed	Noted
164.2	Action taken report of minutes of 163rdMeeting of BOG held on 28.12.2020	Noted. As far as point no. 163.6 under Action Taken report, the decision was reviewed as under:- “As per CA observation, the excess amount paid to the employees after 2016 be retained”.	The gratuity of staff is being paid by deducting the amount as per CA observation. But in case of Late Prof Jaswinder Singh one more observation was made by CA. In the year 2000, During selection of Late Prof Jaswinder Singh a condition was imposed that he has to complete PhD in 5 years otherwise he will be reverted back. He could not complete PhD but expired in 2019. Keeping in view the present scenario, his dues may be released by waiving off the condition of PhD.
164.3	Release of annual increment and the deducted salary of staff and faculty during COVID time.	a) Earlier decision of BOG regarding increment be put up in NSET meeting. The Principal, GNDEC & Director, Trust Affairs, shall put up the proposal in consultation with financial/service expert in next BOG/Trust	a. Being put up in 165 th Meeting b. Referred to NSET

		meeting. b) Refer to NSET	
164.4	Creation of Endowment Fund for GNDEC School of Architecture	Approved	Noted
164.5	Extension of Twin project under TEQIP-III	Approved. The salary for leave period be deducted as per Rules.	Action is being taken in the light of decision
164.6	Childcare Leave to Dr. Sumeet Kaur Sehra, AP(CSE)	Not applicable as per rules.	Noted
164.7	Leave of Prof Ameeta Seehra, HOD(ECE)	Disapproved	Noted

Item No. 165.3 Budget for year 2021-22

Budget as recommended by the Finance committee is placed at **Annexure-2** for approval of BOG.

Item No 165.4 Release of annual Increment

The case of annual increment of staff was put in the last meeting of BOG. As per direction of BOG, the earlier decision of BOG regarding increment is attached at **Annexure-3**. A proposal is also placed at **Annexure-4**.

BOG to take decision.

Item No. 165.5 Testing & Consultancy Rules

A committee was constituted during Resolution No. S 162.1 dated 14.10.2020. The committee has framed the rules. The same is put up at **Annexure-5** for ratification.

Item No. 165.6 Status of TEQIP-III Project

f) Restoration of Curtailed amount

Being joined late i.e March -2019, NPIU curtailed a sum of Rs. 1.33 Crore out of total project cost i.e 7 Crores. But due to achievement of Key performance Indicator, the curtailed amount has been restored (**Annexure-6**).

g) Performance Auditing

Dr. S.P.Srivastav, Ex-Professor, IIT, Roorkee has completed the First and Second performance audit of TEQIP-III. Report is placed at **Annexure-7&**

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h) Approval of procurement expenditure from the period December 2020 till date

The expenditure statement of above period is placed at **Annexure-9** for approval, please.

i) Internal Finance Audit for period April 2020 to September 2020

The internal finance audit for above period has been conducted, report of which is awaited.

j) Extension in contract of TEQIP-III staff

TEQIP-III project is concluding on 31.03.2021. Under TEQIP-III, we have appointed two employees i.e Ms. PrabhjotKaur, MIS Officer and Mr. Harwinder Singh, DEO (**Annexure-10**). Financial auditing (i.e internal audit for period from October 2020 to March 2021 and Statutory audit for the financial year 2021-22) is still pending. The expenditure on the salary of these employees for 03 months period is Rs. 1.25 lac approximately.

Permission may be accorded to extend contract of above staff till 30.06.2021. Their salary will be charged to college funds.

Item No. 165.7

Implementation of ACP (Assured Career Progression)

This item was put up in 156th meeting of BOG vide resolution no. 156.10 (**Annexure-11**) comprising ACP cases of Mr. Hans Raj, Ex-LA(ME), Mr.Charanjit Singh, Instructor (W/s).

Now, CA has objected that in the proceeding, it is not clearly mentioned that the arrears are to be released from the due date. Permission may be accorded to clearly mention the same.

Item No. 165.8

Renewal of Contractual staff

List of staff whose contract is expiring is attached in **Annexure-12** BOG to decide about further extension.

Item No. 165.9

Rejoining of Ms.Davinderjit Kaur

She had resigned from post of Lab.Technician in Dec 2020. Now she has requested to join back (**Annexure-13**). As per rules, a regular employee can take back the resignation within 3 months. But she is a contract employees working since 2012. Keeping in view her work and conduct her request may be considered.

BOG to take decision.

Item No. 165.10 Leave of ErAmeeta Seehra, Associate Prof. and HOD(ECE)

She has given an application (**Annexure-14**) for granting without pay leave for six months year w.e.f 24.03.2021 onwards for taking care of herself and her parents. As per rules she may avail EOL (Leave rules attached).

BOG to take decision

Item No. 165.11 AMC for wifi connection

In 2017, we had installed wifi system. Now for its AMC Rs 9.00 Lakh needs to be spent. The permission of BOG is required. The expenditure is to be made from SRF.

Item No. 165.12 AMC for MSC software

As per BOG decisions No.S 162.5, final agreement has been made with the company. The copy of agreement is attached in **Annexure-15** for information of BOG

Item No. 165.13 Any other item

Supplementary Agenda

Item No. S 165.1 Extra Ordinary Leave to Dr. Sumeet Kaur Seehra, AP(CSE)

Dr. Sumeet Kaur Seehra, AP(CSE) has requested leave without pay for taking care of her children (Annexure-16) for a period of one year w.e.f 01.04.2021.

BOG may decide.

Item No. S 165.2 Activities under TEQIP-III upto 19.03.2021

The activities carried out under TEQIP-III is placed at Annexure-17 for ratification, please.

Item No. S 165.3 Tie up with Foreign Institutes

Efforts were made to establish tie up with Foreign Institutes. In this regard, a tie up is being established with IMTT, Toronto (Canada) through a consultant (Annexure-18). The consultant fee (CAD 10000) may be given from SRF/Dev. Fund.

Item No. S 165.4 CPF payment to Prof. Yadwinder Singh Brar, Ex-Professor (EE)

As per office order no.E-8/156 dated 25-01-2021 Prof. Yadwinder Singh Brar was relieved on 19-10-16(A.N.) on his own request.

Considering his date of relieving i.e.19-10-16 his PF with interest was calculated as per PF rule no.18(copy attached) of Managing Committee till 19-10-2017 and transferred to his account. Balance amount was transferred to 'Special Fund' as per CPF rule no.19 of Managing Committee(copy attached)

As per rule his PF should be calculated from date of acceptance of his resignation i.e. 04-05-2018.

It is requested that an additional amount of Rs.2,25,556/-(Rupees two lac twenty five thousand five hundred fifty six only) is due as CPF interest. This amount may be allowed to be transferred from Special Fund to employee's account.

BOG may decide.

Item No. S 165.5

Release of ACPs

The ACPs (4-9-14) of 40 non-teaching staff is due, which involve financial liability of Rs. 58000/-per month.

This item was put up in BOG vide Resolution No. 163.10 held on 28.12.2020, wherein it was decided that it will be released in 01.04.2021 (Annexure-20)

BOG is apprised that as per decision, the ACPs will be released in 01.04.2021

Item No. S 165.6

**Relaxation of Ph.D condition in case of Late Prof. Jaswinder Singh,
Ex.HOD(EE)**

This item was earlier put up at Resolution No. 164.2. It is apprised that as per version of CA, the payment of gratuity is being made after making deductions. But in case of Late Prof. Jaswinder Singh, CA has pointed out that during his selection in 2000, it was made compulsory for him to complete his Ph.d within a period of 5 years from the date of appointment. If he will not complete this condition, he will be reverted back to his earlier position. He did not complete his Ph.D and expired in 2019. Keeping in view the present condition, he may be relaxed from the condition of Ph.D and payment of retiring benefits may be made accordingly.

BOG may decide

Proceeding of 164th Meeting of BOG of Guru Nanak Dev Engineering College held on 16.02.2021 at 4 PM in its committee room.

Following decisions were taken unanimously:

- Item No. 164.1 Confirmation of minutes of 163rd Meeting of BOG held on 28.12.2020**
Since no comments have been received, as such minutes stand confirmed
- Item No. 164.2 Action taken report of minutes of 163rd Meeting of BOG held on 28.12.2020**
Noted. As far as point no. 163.6 under Action Taken report, the decision was reviewed as under:-

“As per CA observation, the excess amount paid to the employees after 2016 be retained”.
- Item No. 164.3 Release of annual increment and the deducted salary of staff and faculty during covid time.**
a) Earlier decision of BOG regarding increment be put up in NSET meeting. The Principal, GNDEC & Director, Trust Affairs, shall put up the proposal in consultation with financial/service expert in next BOG/Trust meeting.
b) Refer to NSET
- Item No. 164.4 Creation of Endowment Fund for GNDEC School of Architecture**
Approved
- Item No. 164.5 Extension of Twin project under TEQIP-III**
Approved. The salary for leave period be deducted as per Rules.
- Item No. 164.6 Childcare Leave to Dr. SumeetKaurSehra, AP(CSE)**
Not applicable as per rules.
- Item No 164.7 Leave of Prof AmeetaSeehra, HOD(ECE)**
Disapproved.

The meeting ended with vote of thanks.

Member Secretary