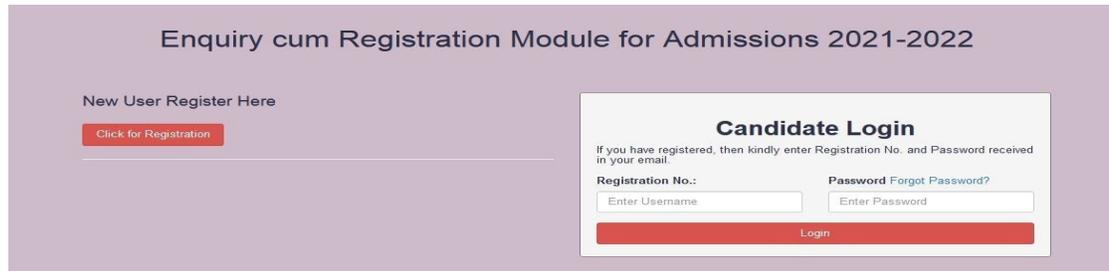


## Steps for the filling the Admission Form:

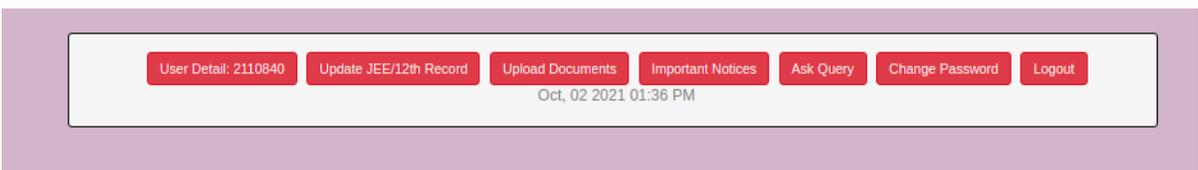
1. Click at “Click for Registration” for the new registration. Otherwise fill the Registration Number and Password, if the candidate has already registered.



2. If the candidate has registered for the first time; an email from GNDEC to the candidate’s registered email ID will be mailed of registration. Please check the spam folder, if it is not received. With these received Login Details, the candidate can enter the Registration Number and Password to apply for admission process.
3. After filling the aforementioned login details, the candidate will be able to fill the details.
4. Following screen will be displayed after filling and submission of the information:



5. Thereafter “Click to Proceed” button to “ Update JEE/ 12<sup>th</sup> Record”.



6. The candidate will choose the option to “**Apply Based on JEE Main/ 10+2**” and click on “Submit Information”; after this fill the required information.

The screenshot shows a user interface with a navigation bar at the top containing buttons for 'User Detail: 21103414', 'Update JEE/12th Record', 'Important Notices', 'Ask Query', 'Change Password', and 'Logout'. Below the navigation bar is a timestamp 'Aug, 20 2021 12:51 PM'. A blue button labeled 'Please Select the Below Option' is centered. Below it, the text 'Apply Based on JEE Main / 10+2 \*' is followed by a dropdown menu currently set to 'JEE Based'. A red button labeled 'Submit information' is positioned below the dropdown. At the bottom, there is a line of text: 'Incase of any Technical problem, send an email to [technicalsupport@gndec.ac.in](mailto:technicalsupport@gndec.ac.in) with detailed description of your problem including your contact number, registration number, name etc.' and a footer: '© Software Developed and Maintained By Department of Information Technology, Guru Nanak Dev Engineering College, Ludhiana'.

7. After filling the JEE / 10+2 detail, the candidate will have to pay the Processing fee by clicking to “Pay Form Fee Online”.

The screenshot shows a user interface with a navigation bar at the top containing buttons for 'User Detail: 2110840', 'Update JEE/12th Record', 'Upload Documents', 'Important Notices', 'Ask Query', 'Change Password', and 'Logout'. Below the navigation bar is a timestamp 'Oct, 02 2021 01:36 PM'. A red button labeled 'Kindly Fill the (Non-Refundable) Processing Fee of Rs. 1000' is centered. Below it is a blue button labeled 'Pay Form Fee Online'.

8. For paying the online fee, the candidate will find the following screen to “Proceed” further.
9. After paying the online fee, the candidate needs to click at “Upload Documents” for uploading the relevant documents.

The screenshot shows a user interface with a navigation bar at the top containing buttons for 'User Detail: 2110840', 'Update JEE/12th Record', 'Upload Documents', 'Important Notices', 'Ask Query', 'Change Password', and 'Logout'. Below the navigation bar is a timestamp 'Oct, 02 2021 01:36 PM'.

10. Candidates can view the appropriate instruction/ files by clicking the tab “Important notices”. For more details and further updates, keep visiting the college Website <https://gndec.ac.in> or contact at 7341116064, 7341116065, and 7341116067.