

Dated:_____

Principal,

Guru Nanak Dev Engineering College,

Ludhiana.

Subject: Regarding Seat Withdrawal and Refund of Admission Fee.

Sir,

It is hereby requested that I _____ s/o _____, JEE Main Roll No./10+2 Roll No_____ JEE Rank/10+2 %age_____, have taken admission in B.Tech./M.Tech./MBA/MCA in _____, branch of your esteemed Institution. I want to quit my seat due to some personal problem/ taken admission in other college/university **(strike out which is not applicable).**

Your are requested to kindly refund the deposited by me vide receipt no. _____ dated _____.

Yours faithfully,

Signature of student

Name of Student_____

Branch Allotted_____

JEE/10+2/Diploma/Degree Roll No._____

Attachments:-

1. Copy of Fee Slip
2. ID proof
3. Bank Details of Candidate

GURU NANAK DEV ENGINEERING COLLEGE, LUIDHIANA

(Bank detail form to get online securities)

Name of Student : (in Capital letters) _____

Father's Name (in Capital letters) _____

Branch/College Roll No. _____ / _____

Saving Bank A/C No: _____

Bank Name: (in Capital letters) _____

Branch Address: (in Capital letters)/Bank phone Number _____

Beneficiary Name (Name of Account Holder, if Joint A/c. mention as per bank passbook):

NEFT/IFSC/RTGS Code: _____

Mobile NO. _____

Landline NO. _____

I hereby declare that whatever has been stated above is true to the best of my knowledge.

Signature