

**Dated:**\_\_\_\_\_

**Principal,**

Guru Nanak Dev Engineering College,

Ludhiana.

**Subject: Regarding Seat Withdrawal and Refund of Admission Fee.**

Sir,

It is hereby requested that I \_\_\_\_\_ s/o \_\_\_\_\_, JEE Main Roll No./10+2 Roll No\_\_\_\_\_ JEE Rank/10+2 %age\_\_\_\_\_, have taken admission in B.Tech./M.Tech./MBA/MCA in \_\_\_\_\_, branch of your esteemed Institution. I want to quit my seat due to some personal problem/ taken admission in other college/university **(strike out which is not applicable).**

Your are requested to kindly refund the deposited by me vide receipt no. \_\_\_\_\_ dated \_\_\_\_\_.

Yours faithfully,

Signature of student

Name of Student\_\_\_\_\_

Branch Allotted\_\_\_\_\_

JEE/10+2/Diploma/Degree Roll No.\_\_\_\_\_

**Attachments:-**

1. Copy of Fee Slip
2. ID proof
3. Bank Details of Candidate

**GURU NANAK DEV ENGINEERING COLLEGE, LUIDHIANA**

**(Bank detail form to get online securities)**

**Name of Student :** (in Capital letters) \_\_\_\_\_

**Father's Name (in Capital letters)** \_\_\_\_\_

**Branch/College Roll No.** \_\_\_\_\_ / \_\_\_\_\_

**Saving Bank A/C No:** \_\_\_\_\_

**Bank Name: (in Capital letters)** \_\_\_\_\_

**Branch Address: (in Capital letters)/Bank phone Number** \_\_\_\_\_

**Beneficiary Name (Name of Account Holder, if Joint A/c. mention as per bank passbook):**

\_\_\_\_\_

**NEFT/IFSC/RTGS Code:** \_\_\_\_\_

**Mobile NO.** \_\_\_\_\_

**Landline NO.** \_\_\_\_\_

I hereby declare that whatever has been stated above is true to the best of my knowledge.

Signature