

To

**Assistant Registrar (PG)**

Guru Nanak Dev Engg. College,  
Ludhiana.

Through : HOD \_\_\_\_\_

**Subject : Issue of DMC from PTU.**

Sir,

I \_\_\_\_\_ S/o \_\_\_\_\_ University Roll No. \_\_\_\_\_ is / was a student of B.Tech. / M.Tech. / MBA / MCA of year \_\_\_\_\_ semester \_\_\_\_\_ in your esteemed Institution. All the details regarding my particulars are as under :-

Semester	Session of passing of examination	Marks obtained	Total Marks	Remarks
Ist	May / December _____			
IIInd	May / December _____			
IIIrd	May / December _____			
IVth	May / December _____			
Vth	May / December _____			
VIth	May / December _____			
VIIth	May / December _____			
VIIIth	May / December _____			
	<b>TOTAL</b>			

**Certified that the above particulars given by the student are correct as per the results of PTU.**

**Verification by Department Clerk**

**Yours faithfully,**

**(Signature of Student)**

**Name of student** \_\_\_\_\_