



**GURU NANAK DEV ENGINEERING COLLEGE,
GILL ROAD, LUDHIANA (PUNJAB)**

(An Autonomous College U/S [2(f) AND 12(B)] of UGC Act 1956)
Institute Accredited by NAAC (A Grade) under UGC & TCS

AICTE Approved, Punjab Govt. Aided Status, Affiliated to IKG Punjab Tech. University, Jalandhar
ISO : 9001 : 2008 Certified. UG Programmes accredited by IEI



M.Tech/01/3311

Dated 23.01.2019

Circular

All HOD's M.Tech. (AICTE)

To reduce the processing period after the submission of M.Tech. (AICTE Full Time and Part Time) Thesis in the examination and Academics branch following decisions are taken.

1. At the time of submission of spiral bound copies, a complete set consisting of following documents will be submitted by the department in the academic branch.

- List of external examiners as per previous guidelines.
- Two spiral bound copies (including plagiarism report) duly signed by the student and the guide.
- Attested copies of gazettes of all previous semesters.
- 2 Copies of abstract, plagiarism report, 10th Class Certificate & pre submission performa duly signed by Student and Guide.

2. At the time of final submission of hard copies of thesis after the external viva-voce examination following documents are required.

- Minimum four hard bound copies for single guide and five in case of two guides.
- Only soft copy of thesis shall be deposited in the Central Library
- One copy of hard bound thesis, External Examiner's report in the Academics section by the department is to be submitted.
- No dues certificate

The hard copy submitted in the examination branch shall be transferred to the main library after the gazette notification.

No student shall be entertained directly for the submission of these documents.

Following time line is proposed for the thesis work (January-July 2019)

Activity	Time line
Submission of thesis synopsis by students	28 th January 2019
Proposed DRC meeting	1 st February to 6 th February 2019
Display/notifying of the DRC recommendations/finalized thesis topics and thesis supervisors	8 th February 2019
Mid term evaluation	7 th March to 14 th March 2019
Pre- submission seminar	25 th to 30 th June 2019
Thesis submission deadline	2 nd to 7 th July 2019

Final Viva- Voce shall be conducted on working day only

These guidelines shall be applicable from Jan 2019.

Dean (Academics)

CC to:

- Principal for information, please
- Controller of examination

DISTRIBUTION : ALL HOD'S

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 (3) EE 4. ECE
 (5) PE 6. CSE
 (7) IT 8. APP. SCE
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