

PROCEEDING OF 169th MEETING OF GOVERNING BODY (GB) OF GURU NANAK DEV ENGINEERING COLLEGE HELD ON 03.12.2022 IN COMMITTEE ROOM, NSET

Governing Body congratulates Hon'ble S Harjinder Singh Dhani ji for his re-election as President, Shiromani Gurudwara Parbhandak Committee, Sri Amritsar Sahib

Item No. 169.1 Confirmation of minutes of 168th Meeting of BOG held on 24.03.2022

Since no comments have been received, as such minutes stand confirmed.

Item No. 169.2 Action taken report of minutes of 168th Meeting of BOG held on 24.03.2022

Noted.

168.2 Approved

168.9 Approved

Item No. 169.3 Matters approved by President, NSET in anticipation of its approval by GB

a. Ratified

b. Ratified

c. Same proposal is approved for 2023-24 also

d. Expenditure on construction of New Class-rooms and Extension of PG block be charged to College Development fund. It is recommended that the expenditure on renovation of Hostel no.1 (AC) may be done by NSET funds.

Item No. 169.4 Re-joining of Er. Jaswinder Singh, AP(MPE)

Allowed to rejoin but explanation for period of absence be sought from him

Item No. 169.5 Increase in hostel charges and change of name of fund

Approved

- Item No. 169.6** **Regularization of Pf. Jatinder Pal, AP(MPE)**
Approved
- Item No. 169.7** **Increment to non teaching**
Increment @ 5% for year 2020-21 be given.
- Item No. 169.8** **Confirmation of staff/faculty**
Probation period extended for one more year.
- Item No. 169.9** **Approval of Proceeding of Selection Committee (NT) meeting held on various dates**
A) Approved
B) Proceeding of Selection Committee (Non-teaching) held on 26.07.2022 stands approved. Request of Ms. Navjot Kaur, Pharmacist declined.
- Item No. 169.10** **AICTE Approval, NBA Accreditation, Autonomy**
Noted
- Item No. 169.11** **Acceptance of Resignation submitted by faculty**
Accepted
- Item No. 169.12** **Extension in Earned leave**
Approved
- Item No. 169.13** **Rate of TA/Honorarium**
Approved
- Item No. 169.14** **Contract expiring on 21.10.2022**
Allowed renewal for further period of one year
- Item No. 169.15** **Utilising the service of faculty GNDEC (pursuing Ph.D) as Teaching Assistants**
Approved on need basis.

Item No. 169.16 Amendment in Advertisement Policy

Approved

Item No. 169.17 Permission of counsel for Court cases

Approved

Item No.169.18 Payment of Gratuity and Leave Encashment

Loan be taken from SRF for this purpose.

Item No. 169.19 Extension in lien period of Mr. Harpreet Singh, PA

Approved till confirmation

Supplementary Agenda

S 169.1 Probation of faculty members of GNDEC School of Architecture (GNDEC SoA)

Approved

S 169.2 Expenditure on Visiting/Adjunct faculty

Approved

S 169.3 CPF of Dr. Y.S.Brar, Ex-Professor, EE

Approval as a special case.

S 169.4 Revision of daily wages

Approved daily wage @ Rs. 381/- per day

The meeting ended with vote of thanks.

Member Secretary

DATE : **03.12.2022 (Saturday)**
TIME : **10AM**
VENUE : **Committee Room,NSET**



GURU NANAK DEV ENGG. COLLEGE
LUDHIANA

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AGENDA OF 169th MEETING OF GOVERNING BODY (GB) OF GURU NANAK DEV ENGINEERING COLLEGE TO BE HELD ON 03.12.2022 AT 10 AM IN COMMITTEE ROOM, NSET

Item No. 169.1 Confirmation of minutes of 168th Meeting of BOG held on 24.03.2022

Copy of the minutes of 168th Meeting (**Annexure-1**) was circulated among members for comments. Since no comments have been received, as such the minutes may be confirmed.

Item No. 169.2 Action taken report of minutes of 168th Meeting of BOG held on 24.03.2022

The action taken report of 168th meeting is as under:-

Item No.	Description	Decision taken	Action taken
168.1	Confirmation of minutes of 167th Meeting of Bog held on 18.10.2021	Since no comments have been received, as such minutes stand confirmed.	Noted
168.2	Action taken report of minutes of 167th Meeting of BOG held on 18.10.2021	Noted with following comments: a) Regarding Item no. 167.3 it was advised that the medical of Mr Manpreet Singh be got done from Civil Surgeon. b) Item No 167.4, As pointed out by nominee of DTE, it was confirmed that CAS promotions have been done as per regulations of AICTE	a. The medical of Mr. Manpreet Singh, Library Assistant was got done from Civil Surgeon (report is placed at Annexure-2). Now, his services is to be regularized as per policy of NSET. b. Noted
168.3	Budget 2022-23	The budget of year 2022-23 as well as the proceeding of Finance Committee meeting held on 9.3.2022 are approved, as proposed.	Noted
168.4	Renewal of Contract of non teaching staff	The Class-III employees who have not routed through the process of interview, their interview be conducted after following the procedure. In the meantime, they may be given 89	Noted

		days appointment. The class-IV staff who joined before 31.12.2016 be given contract for 11 months.	
168.5	Change of nature of services of daily wage workers	Deferred	Put up as separate item at resolution no.
168.6	Establishment of Defense Services Preparation Cell	Approved	The first SSB Workshop has been conducted from 28 th April, 2022 to 6 th May, 2022.
168.7	Establishing EV charging station	Not approved as such but fresh proposal with more details may be prepared.	Noted
168.8	Ph.D Increment to contractual faculty	The condition of bond is waived off.	Noted
168.9	CAS Promotions	A committee of following members shall discuss the details and submit it to GB for further decision: S. Gurcharan Singh Grewal AICTE Nominee One professor nominated by Principal	The meeting of sub-committee has been convened. The report is placed at Annexure-3
168.10	Release of annual increment in case of Dr. Deepinder Singh, Associate Prof. (ME/PE) from effective date	He will be given increment from the date, he has completed his Ph.D.	Noted and implemented
168.11	Ratification of Audit Report of Project Financial Statement (PFS) and Internal Audit Report of TEQIP-III Project	Ratified	Noted

168.12	Introduction of new courses as well as closure of some courses w.e.f 2022-23	Approved	As AICTE does not allow us to apply for new course i.e B.Tech. CSE (Artificial Intelligence), so in place of same, we have applied for increase in intake of B.Tech. CSE from 150 to 180 by reducing intake of B.Tech. Mech.Engg. from 180 to 150. We have also applied for reduction in intake of M.Tech. (ME, ECE and PE) from 31 to 18 and 36 to 18 respectively.
168.13	Extension in lien of Prof. Sandeep Singh Gill, Professor (ECE)	Approved	Informed
Supplementary Agenda			
S 168.1	Regularization of staff	Teaching : a) Put up the advertisement in next meeting. Non-Teaching: a) Not approved. b) Not approved but she be given 11 months contract.	A) Advertisements are placed at Annexure-4 . Ar Akanksha Sharma has competed two years service
S 168.2	Mess account in the name of wardens	Second Opinion of CA be obtained.	Action is being taken
S 168.3	Honorarium to TPO	Services of TPO be appreciated	Implemented
S 168.4	Remuneration to experts for special training sessions	Approved. Rs.1500-2000 per hour.	Implemented
S 168.5	Gratuity to Dr. S.B Singh (Ex-officiating Principal)	Speaking order be sent in reference to earlier decision of NSET.	Speaking order issued.

S 168.6	Joint research project	Approved	Noted
Any other Item: 1 It was desired that Publication data of faculty be put up in next meeting of GB. 2 Training and Placement Cell be strengthened.			1. Placed at Annexure-5 2. Efforts are being taken to strengthen the Cell.

Item No. 169.3 Matters approved by President, NSET in anticipation of its approval by GB

a) A list of contractual faculty/staff whose contact was expired in the months of June, July and August 2022 was put up before the Chairman, GB that was approved by him for one more year in anticipation of its approval by GB. (**Annexure-6**)

b) The list of 13 faculty members whose contract was expiring in the months of September and October 2022 was put up before the Chairman, GB. The same was approved by him for one more year in anticipation of its approval by GB. (**Annexure-7**)

c) Financial Assistance for Admission 2022-23 onwards

This is with reference to proceeding of sub-committee constituted by Chairman, GB, GNDEC in context with admission 2021-22 (**Annexure-8**). It was proposed that the same recommendations may be approved for the admission year 2022-23. In case of point no.1 (B.Arch) the number of students may be reduced from 25 to 10. The above recommendations were approved by the Chairman, GB (**Annexure-9**).

d) Construction of New Class-rooms, Extension of PG Block, renovation of Hostel no.1 (AC)

In the budget for year 2022-23, the provision was kept for construction of new class-rooms, extension of PG block and renovation of hostel no.1 (AC). The approximate expenditure is as under:-

- | | |
|----------------------------------|-------------|
| 1. New Class-rooms | Rs. 70 Lakh |
| 2. Extension of PG Block | Rs. 80 Lakh |
| 3. Renovation of Hostel No.1(AC) | Rs. 14 Lakh |

It was recommended in Trust Sub-committee (Advisory and Monitoring Committee) that in case of serial no. 1 and 2, the expenditure may be shared in the ratio of 50:50 by Development funds of GNDEC and Trust and in case of serial no.3, the total expenditure will be borne by NSET. The Chairman GB has approved the case in anticipation of approval by GB (**Annexure 10**)

GB may kindly approve.

Item No. 169.4

Re-joining of Er. Jaswinder Singh, AP(MPE)

Er. Jaswinder Singh, AP (MPE) availed leave from 27.08.2022 to 09.09.2022 but he could not join back his duty after expiry of leave i.e on 10.09.2022. Now he has given an application for rejoining (**Annexure-11**).

Submitted for decision of GB.

Item No. 169.5

Increase in hostel charges and change of name of fund

The hostel authorities have proposed to increase the hostel and other charges (electricity bill, club charges etc.), other charges (Washing machine, geysers, water coolers etc.) and hostel security from the admission year 2022-23. It is also proposed to club the hostel other charges and other charges fund as mentioned below.

Sr.No	Head	Existing (Rs)	Proposed (Rs)
1	Hostel Other charges	5000/- per semester	5700/- per semester
2	Hostel Security	2000/-	5000/-

Submitted for approval of GB.

Item No. 169.6

Regularization of Pf. Jatinder Pal, AP(MPE)

Pf. Jatinder Pal, AP(MPE) was on study leave for pursuing his Ph.D from 01.08.2019 to 31.07.2022. Now he has joined back on 01.08.2022. He has requested for issue of regular appointment.

As per 'NSET regularisation policy 2021', he is eligible to get regular appointment letter.

Submitted for approval of GB.

Item No. 169.7 Increment to non teaching

The non teaching staff was regularized as per ‘NSET regularization policy 2021’. As teaching staff was given one increment @10% of basic pay when they were regularized, non teaching staff has also requested similar increment. The total expenditure will be approximately Rs. 78000/- per month.

Submitted for approval of GB

Item No. 169.8 Confirmation of staff/faculty

Teaching: The faculty (List given in **Annexure-12**) whose services were regularised under ‘NSET Regularisation Policy 2021’ have completed their probation period on 31.07.2022.

Non-Teaching

A) The staff whose services were regularised under NSET Regularisation Policy 2021 (List Attached in **Annexure-13**) has completed their probation period on 31.10.2022.

B) The non-teaching staff (List attached in **Annexure-14**) was promoted and their probation period is completed on 31.08.2022.

As recommended by respective HODs, the performance of this faculty/staff is satisfactory. They may be confirmed.

Submitted for approval of GB.

Item No. 169.9 Approval of Proceeding of Selection Committee (NT) meeting held on various dates

A) The proceeding of Selection Committee (Teaching) held on 25.08.2022 is placed at **Annexure-15** for approval.

B) The proceeding of Selection Committee (Non-Teaching) held on 26.07.2022 is placed at **Annexure-16**. Ms. Navjot Kaur, Pharmacist has requested that she may be paid salary @ Rs. 14500/- per month.

Submitted for decision of GB

Item No. 169.10**AICTE Approval, NBA Accreditation, Autonomy**

A) The College has received AICTE Approval for year 2022-23 with following additions/introduction:-

Increase in intake of B.Tech. CSE from 150 to 180

Reduction in intake of B.Tech. ME from 180 to 150

Reduction in intake of PG Mech. Engg., from 31 to 18 and Production Engg., * ECE from 36 to 18.

B) The College has received Accreditation for B.Tech. (Civil Engg.) as well as B.Tech. (Mechanical Engineering) from National Board of Accreditation, New Delhi.

C) The College autonomous status is expiring in June 2023. The application for extension will be sent six months in advance through IKGPTU.

Submitted for information

Item No. 169.11**Acceptance of Resignation submitted by faculty**

Following faculty members have submitted their resignation.

Dr. Manpreet Singh, Associate Professor (IT)

Prof. Sumeet Kaur Seehra, AP(CSE)

Dr. Balwinder Singh Dhaliwal, AP(ECE)

Prof. Bhupinder Singh Walia, AP(CE)

Prof. Ajitpal Singh, AP(CE)

Prof. Sukhinderpal Singh, AP(ME&PE)

Prof. Mandeep Kaur Walia, AP(CSE)

Prof. Gagandeep Kaur Grewal, AP(CE)

GB to accept

Item No. 169.12**Extension in Earned leave**

Dr. Inderpreet Kaur, AP(CE) has proceeded abroad availed EL from 20.07.2022 to 18.09.2022 after completing required formalities (as per guidelines of State Govt. in such cases) i.e. no due, she has submitted an affidavit to the effect that if she failed to join her duty back then her affidavit so submitted may be treated as her resignation. Now, we have received an email from her side wherein she has requested that her mother-in-law is suffered from Cancer and underwent surgery for that. Due to this, she needs to extend her earned leaves from 19.9.2022 till 18.01.2023. She has 123 days to her credit.

Submitted for approval of GB.

Item No. 169.13**Rate of TA/Honorarium**

As per college rules, the TA/Honorarium rates are paid as under:-
TA @ Rs. 10/- per km for own car as well as Tax
Rate of Honorarium Rs. 3000/- or Rs. 4000/-

But in some cases like inspection teams etc. deputed by statutory bodies like AICTE/IKGPTU/UGC etc., we have to pay them as per their own rates. In case of IKGPTU, they direct us to pay TA at rate of Rs. 16/- per km and Honorarium at the rate of Rs. 5000/- per expert.

GB is requested to allow to pay TA/Honorarium at their own rates in such cases.

Item No. 169.14**Contract expiring on 21.10.2022**

A list of 05 teaching staff (contractual) whose contract is expiring on 21.10.2022 is placed at **Annexure-17**.

Item No. 169.15**Utilising the service of faculty GNDEC (pursuing Ph.D) as Teaching Assistants**

The services of teachers who are pursuing their PhD course work in GNDEC and are on without pay leave may be utilized to engage UG/PG classes. Recommendations of a committee are attached (**Annexure-18**).

Submitted to GB for approval.

Item No. 169.16**Amendment in Advertisement Policy**

As per existing advertisement policy, the advertisements are given through press reporters, However it is observed that for some newspapers and advertisement on TV/Social media, some agency had to be hired. It is proposed that where the press reporter is not available the advertisement may be given through some news agency

Submitted to GB for approval.

Item No. 169.17**Permission of council for Court cases**

Following court cases are pending in Punjab and Haryana high court:

- i. COCP No. 2827/2021 (SB Singh vs. Krishan Kumar & Ors)
- ii. CWP No. 10067 of 2022 (Pardeep Kumar vs. the Member Secretary cum Principal, GNDEC.)It is requested to engage Advocate Puneet Sekhon, Chandigarh for both the cases @1.10 Lakh each.

Item No.169.18

Payment of Gratuity and Leave Encashment

The amount of pending gratuity and leave encashment of retired staff is Rs. 90 Lacs. Due to paucity of funds in MC funds, the payment may be allowed from Trust funds.

Item No. 169.19

Extension in lien period of Mr. Harpreet Singh, PA

Mr. Harpreet Singh, PA was given a lien till his confirmation on the post of PA. He has requested for extension in lien period for two years.

Item No. 169.20

Any other item

Supplementary Agenda

S 169.1 Probation of faculty members of GNDEC School of Architecture (GNDEC SoA)

Two faculty members of GNDEC SoA are completing their probation as mentioned below:-

Ar. Akanksha Sharma on 19.11.2022

Ar. Vivek Sehgal on 22.12.2022

Keeping in view their performance and work, it is recommended that their probation may be cleared and due increments may be released.

S 169.2 Expenditure on Visiting/Adjunct faculty

There is a practice of taking services of experts as Visiting or Adjunct faculty. At present as per AICTE rules we are paying @ Rs 1000 per hour to such faculty. But visiting faculty in GNDEC SoA is being paid @Rs. 750 per hour.

It is proposed that:

- 1.The payment may be made uniform @Rs 1000 per hour with maximum ceiling of Rs. 2500 per day and Rs. 30000 per month.
- 2.The expenditure may be charged to students related fund.

S 169.3 GPF of Dr. Y.S.Brar, Ex-Professor, EE

Dr Y.S.Brar, Ex-Professor, EE has given a request for release of his interest on his CPF amount. Regarding this CPF rules of GNDEC, states “if an employee does not claim his CPF accumulation within a period of one year, then interest of his/her CPF is transferred to GPF, which comes under the preview of (MC/GB)”.

He has requested that he had given an application of waiving off the notice period but the decision was taken too late and in the mean time the period of one year was lapsed.

Submitted for decision of GB

S 169.4 Revision of daily wages

The DC rate of daily wage workers has been revised by Govt. A list of daily wages workers is attached herewith. It s requested to consider the case of daily wage workers for revision of wages as per new rates.

Proceeding of 168th Meeting of Governing Body of Guru Nanak Dev Engg. College held on 24.03.2022 at 11 AM in Committee Room of Nankana Sahib Education Trust

Welcome to Chairman, Governing Body S. Harjinder Singh Ji Dhami, Advocate, President SGPC and new members of GB, S. Partap Singh, Ms. Harmeet Kaur Waraich.

Item No. 168.1 Confirmation of minutes of 167th Meeting of BOG held on 18.10.2021

Since no comments have been received, as such minutes stand confirmed.

168.2 Action taken report of minutes of 167th Meeting of BOG held on 18.10.2021

Noted with following comments:

- a) Regarding Item no. 167.3 it was advised that the medical of Mr Manpreet Singh be got done from Civil Surgeon.
- b) Item No 167.4, As pointed out by nominee of DTE, it was confirmed that CAS promotions have been done as per regulations of AICTE

168.3 Budget 2022-23

The budget of year 2022-23 as well as the proceeding of Finance Committee meeting held on 9.3.2022 are approved, as proposed.

168.4 Renewal of Contract of non teaching staff

The Class-III employees who have not routed through the process of interview, their interview be conducted after following the procedure. In the meantime, they may be given 89 days appointment. The class-IV staff who joined before 31.12.2016 be given contract for 11 months.

168.5 Change of nature of services of daily wage workers

Deferred

168.6 Establishment of Defense Services Preparation Cell

Approved

168.7 Establishing EV charging station

Not approved as such but fresh proposal with more details may be prepared.

168.8 Ph.D Increment to contractual faculty

The condition of bond is waived off.

168.9 CAS Promotions

A committee of following members shall discuss the details and submit it to GB for further decision:

1. S. Gurcharan Singh Grewal
2. AICTE Nominee
3. One professor nominated by Principal

168.10 Release of annual increment in case of Dr. Deepinder Singh, Associate Prof. (ME/PE) from effective date

He will be given increment from the date, he has completed his Ph.D.

168.11 Ratification of Audit Report of Project Financial Statement (PFS) and Internal Audit Report of TEQIP-III Project

Ratified

168.12 Introduction of new courses as well as closure of some courses w.e.f 2022-23

Approved

168.13 Extension in lieu of Prof. Sandeep Singh Gill, Professor (ECE)

Approved

Supplementary agenda

S 168.1 Regularization of staff

Teaching : a) Put up the advertisement in next meeting.

Non-Teaching: a) Not approved.

b) Not approved but she be given 11 months contract.

S 168.2 Mess account in the name of wardens

Second Opinion of CA be obtained.

S 168.3 Honorarium to TPO

Services of TPO be appreciated

S 168.4 Remuneration to experts for special training sessions

Approved. Rs.1500-2000 per hour.

S 168.5 Gratuity to Dr. S.B Singh (Ex-officiating Principal)

Speaking order be sent in reference to earlier decision of NSET.

S 168.6 Joint research project

Approved

Any other Item:

- 1. It was desired that Publication data of faculty be put up in next meeting of GB.**
- 2. Training and Placement Cell be strengthened.**

Member Secretary