

**GURU NANAK DEV ENGINEERING  
COLLEGE, LUDHIANA  
(ACADEMIC SECTION)**

NO.SS/

Dated: 09/02/2015

**CIRCULAR**

**It is for the information of the students that any student who visited in Academic Section for collection of DMC of any semester and Degree must ensured that:**

1. He/She must have his/her College Id card or any other Photo Id Proof with him/her at the time of DMC or Degree Collection.
2. If the student is not able to collect the documents personally, then he/she has to send an authority letter with scanned sign and photo Id proof on [director@gndec.ac.in](mailto:director@gndec.ac.in) with full details of self and the person to whom he/she is authorizing for the collection of DMC or Degree on his/her behalf.

**Without the above documents, no document (DMC or Degree) will be given to the student. This may be treated as MOST URGENT.**

s/d

**(Dean Academic)**