

Warm welcome and Heartiest congratulations to the honorable Chairman of BOG of GNDEC, Bibi Jagir Kaur ji.

- Item No. 163.1** **Confirmation of minutes of 162nd Meeting of BOG held on 14.10.2020**
Since no comments have been received, as such minutes stand confirmed
- Item No. 163.2** **Action taken report of minutes of 162nd Meeting of BOG held on 14.10.2020**
Noted.
Item No. 162.6 : EOL be converted into earned leaves
Item No. 162.9: Rules approved. For any innovation and startup the approval of BOG be taken.
- Item No. 163.3** **Matter got approved from Chairman, BOG in anticipation of its approval by BOG**
a & b) Approved
c) Clarification be sought from concerned department
- Item No. 163.4** **Appraisal of admission 2020-21**
Approved. The case of admission of rural quota to be taken up at DTE level
- Item No 163.5** **Measures to reduce deficit in MC head**
Regarding point No. 1 and 2, Loan may be taken from other funds to cover the deficit in MC head. But it is to be paid back when received
Proposal in point No. 3 is approved.
Regarding point no 4, The secretary NSET shall examine the position of available funds of GNDEC with NSET and the matter to be put up in the next meeting of BOG/NSET.
- Item No 163.6** **Release of gratuity and leave encashment to retired faculty members**
The gratuity and leave encashment be paid on the basis of pay of employees as on 2016. DTE representative conveyed that the decision of such cases is yet to be approved. As and when it is approved the balance dues (i.e. on the basis of pay drawn at the time of retirement) be released.
- Item No. 163.7** **TEQIP-III Activities for the period 11.10.2020 till date**
Ratified

Item No. 163.8 Extension in lien period of Dr. S.S.Gill, Professor, ECE

Lien extended for one year

Item No. 163.9 Extension in contract of Non-Teaching staff

The contract be extend up to 30.3.2021

Item No. 163.10 Release of ACPs

Will be implemented from 1.4.2021

Item No. 163.11 Fire Fighting provision

Approved

Item No. 163.12 Any other item

In reference to the decision of selection committee regarding providing free accommodation to Prof. Akansha Sharma in the campus, BOG decided that She will be paid standard rent of house in the campus as and when available.

The meeting ended with vote of thanks.

Member Secretary

163th MEETING OF BOG

DATE : 28.12.2020
TIME : 10 AM
VENUE : Committee Room
NSET, Ludhiana



GURU NANAK DEV ENGG. COLLEGE
LUDHIANA

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AGENDA OF 163th MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE TO BE HELD ON 28.12.2020 AT 10.00 AM IN COMMITTEE ROOM OF NSET, LUDHIANA

Warm welcome and Heartiest congratulations to the honorable Chairman of BOG of GNDEC, Bibi Jagir Kaur ji.

Item No. 163.1 Confirmation of minutes of 162nd Meeting of BOG held on 14.10.2020
Copy of the minutes of 162nd Meeting (**Annexure-1**) was circulated among members for comments. Since no comments have been received, as such the minutes may be confirmed.

Item No. 163.2 Action taken report of minutes of 162nd Meeting of BOG held on 14.10.2020

The action taken report of 162nd meeting is as under:-

Item No.	Description	Decision taken	Action taken
162.1	Confirmation of minutes of 161 st Meeting of BOG held on 24.07.2020	Confirmed	Implemented
162.2	Action taken report of minutes of 161 st Meeting of BOG held on 24.07.2020	Noted	Noted
162.3	Installation of 500 kWp Grid Connected Solar Plant	Ratified	Implemented
162.4	To notify formal way of making payments (from the consultant share) to the supporting staff in lieu of the work done by them beyond duty hours	Approved with retrospective effect	Implemented
162.5	Advertisement Policy	Approved	Implemented
162.6	Study Leave to Er. Davinder Singh Bhogal, AP(ME)	EOL granted for two years. A committee of following members shall recommend the case for study leave with pay. S.Gurcharan Singh Grewal S.Amarjit Singh Banbhauri Secretary Trust Principal, GNDEC	He has availed EOL only for 29 days w.e.f 06.10.2020 till 03.11.2020 and joined back on duty due to some unavoidable family circumstances. He has requested to convert EOL into earned leave. He has

			sufficient earned leaves due. Hence may be allowed.
162.7	TEQIP Audit Reports	Ratified	Implemented
162.8	Clarification regarding salary of posts sanctioned by BOG for Unaided self-financing category	Approved with retrospective effect since July 2019	Noted
162.9	Innovation and Startup Policy at STEP (GNDEC)	Approved in principle. Elaborated Rules and regulations need to be framed in the light of Policy and put in the next BOG meeting	Refer Annexure-2
162.10	Relieving Dr.J.N.Jha, Ex-Professor (CE)	Noted. His dues may be released as per Rules.	Action is being taken in the light of decision.
162.11	Regarding Grants received from various Govt. agencies	Recommended the case to NSET for approval	Case has been referred to NSET
162.12	Merging of Departments	Approved	Noted
162.13	Permission for expenditure as per college procedure out of Seed Grant (Under TEQIP-III)	Approved in case of items, which are not available through GeM/E-Procurement Portal of NIC	Implemented
162.14	TEQIP-III Activities for the period 16.07.2020 to 10.10.2020	Ratified	Noted
Supplementary Agenda			
S 162.1	Review of Consultancy Rules	Committee Constituted to review and making necessary revisions with improving consultancy activities	Work is in progress.
S. 162.2	Appointment of Doctor	Approved. He will be paid Rs. 20,000/- per month (consolidated)	Implemented
S. 162.3	Extension in Statutory and Internal Auditors	Approved	Noted
S 162.4	Peer Learning Groups of Students	Approved	Action is being taken.
S. 162.5	AMC/Up-gradation of MSc Software out of TEQIP-III	Approved	Action is being taken.

S 162.6	Any other item	<p>Dr Y.S Brar, Ex-Professor (EE) was given two year lien for joining at IKGPTU as Professor. Later he resigned and did not complete three month notice period. He had given an application on 14.3.2020 for waiving off the short fall of notice period. The amount, which he has to deposit is Rs.1,77,228. Earlier BOG disapproved his request.</p> <p>The case was again put up in this meeting. It is pointed out that as he joined in affiliating University, considering it as a special case, 50% of total amount of short fall of notice period may be waived off subject to the approval of Trust.</p>	Referred to NSET
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Item No. 163.3 Matter got approved from Chairman, BOG in anticipation of its approval by BOG

- a) Six Months Leave to Dr. Harpreet Kaur Grewal, Asso.Prof.(A.Sc.)
She was granted six months earned leave w.e.f 26th October, 2020 onwards due to ill-health of her husband as a special case (undertaking regarding foreign visit etc. exempted).
- b) Opening of Account in SBI/Punjab & Sind Bank for acceptance of donation from Alumni
Vide Resolution no. 160.13, permission was accorded for opening a new account in HDFC Bank for accepting financial help from GNDEC Alumni for students & college as donation. HDFC could not open that account. Permission was obtained for opening this account in SBI/Punjab & Sind Bank.
- c) Charging of fee for SC Candidates
It is apprised that we have received a new notification from Department of Social Justice, Empowerment and Minorities, Govt. of Punjab bearing no. 3/26/2020-SA1/2057 dated October 27, 2020 where there is no clear cut instructions for Govt. Aided institution. If they consider our institution as private institution, then point no. VI will be applicable which says that 60% cost of expenditure of SC students will be paid by State Govt. through Direct Benefit Transfer to the Institution whereas 40% cost shall be borne by the institution.

There shall be no burden of course fee on SC students, who will be provided cash-less free education.

In the light of new guidelines, permission was obtained to charge Rs.10000/- from Day Scholar and additional fee of Rs. 11908 from Hostellers.

BOG to approve.

Item No. 163.4 Appraisal of admission 2020-21

The admission to various programs in the session 2020-21 remained 75% against the last year admission that was 90%. The major reason of reduction in admission was due to late start of the admission process by the Pb Govt and IKGPTU. Following steps are proposed to improve the admission:

1. Admission of rural quota at GNDEC
2. Relaxation of conditions for rural quota
3. Change in Nomenclature of some programs and starting new programs which are in more demand.
4. Collaboration with foreign institutes
5. Adopting advertisement strategies

Item No 163.5 Measures to reduce deficit in MC head

There is a deficit in MC head from where salary is paid to the faculty and staff. This is due to the non-release of pending SC scholarship since 2017 and reduction of admission. In order to compensate the deficit following measures are proposed:-

1. At present around 75% amount of fees is transferred to the MC head. It may be increased to 85%.
2. The interest income of Corpus (FDRs of various funds) may be used in MC head
3. Emergency fund may be used for paying pending gratuity and leave encashment of retired faculty and staff.
4. The gratuity and leave encashment for the faculty and staff for the current year may be paid from the surplus fund of college available with Trust.

Item No 163.6 Release of gratuity and leave encashment to retired faculty members

Following faculty members (Associate Professors) were retired:

1. B.S Gill, retired in 31.08.2016
2. Harjinder Singh, retired in 30.11.2018

3. Jaswinder Singh, Expired in 09.05.2019

There was an audit objection regarding their increments, which is reproduced below:

“As per notification issued by AICTE dated 04.01.2016 it is clarified that Asstt.Professor (Re-designated as Associate Professor w.e.f 01.01.2016) will be required to complete Ph.D within 7 years from the date of joining, failing which increments shall be stopped until Ph.D is earned. So increments shall be stopped in the case of those employees who are re-designated as Associate Professor and have not completed Ph.D within seven years and pay needs to be re-affixed and recovery be made for excess payment made.

They were re-designated as Associate Professors from Assistant Professor as per new pay scales from 1.1.2006.

AICTE pointed out in 2016 that

such candidates will be required to complete PhD within 7 years from date of joining, failing which increments shall be stopped until Ph.D is earned.

BOG to take decision regarding such cases.

Item No. 163.7

TEQIP-III Activities for the period 11.10.2020 till date

The TEQIP-III activities for the above mentioned period is placed at **Annexure-3** for information and ratification, please

Item No. 163.8

Extension in lien period of Dr. S.S.Gill, Professor, ECE

Prof. S.S.Gill, (ECE) has given a request for extension of one year in his lien period.

It is apprised that he was given lien for two years to join at NITTTR, Chandigarh as Professor w.e.f 27.3.2019. Now his lien is expiring on 26.03.2020

BOG to take decision.

Item No. 163.9

Extension in contract of Non-Teaching staff

- i) Contract of non-teaching staff (**Annexure-4**) was expired on 29.11.2020 and 2.12.2020. Extension was given up to 30.3.2021 in anticipation of its approval from BOG.
- ii) Contract of non-teaching staff (**Annexure-5**) is expiring on 31.12.2020. Further extension may be given
BOG to take decision

Item No. 163.10

Release of ACPs

The ACPs (4-9-14) of 40 non-teaching staff is due. If this is released, it will have financial liability of Rs. 58000/- per month.

BOG to take decision.

Item No. 163.11

Fire Fighting provision

The Institute has to apply for NOC from Fire Fighting Deptt. A team from Fire Department, Ludhiana raised objections like fitting of hydrants in all the hostels, fixing of fire detection equipment's in laboratories (with false ceiling). It is requested that an initial sanction of Rs. 10.00 Lakh may be accorded out of DF for removing few deficiencies.

Item No. 163.12

Any other item

Member Secretary

PROCEEDING OF 162th MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE HELD ON 14.10.2020 AT 4.00 PM IN COMMITTEE ROOM OF GNDEC, LUDHIANA

- Item No. 162.1** **Confirmation of minutes of 161st Meeting of BOG held on 24.07.2020**
Since no comments have been received, as such minutes stand confirmed.
- Item No. 162.2** **Action taken report of minutes of 161st Meeting of BOG held on 24.07.2020**
Noted
- Item No. 162.3** **Installation of 500 kWp Grid Connected Solar PV Plant**
Ratified
- Item No. 162.4** **To notify formal way of making payments (from the consultant share) to the supporting staff in lieu of the work done by them beyond duty hours.....**

Approved with retrospective effect.
- Item No. 162.5** **Advertisement Policy**

Approved
- Item No. 162.6** **Study Leave to Er. Davinder Singh Bhogal, AP (ME)**
EOL granted for two years. A committee of following members shall recommend the case for study leave with pay.
1. S.Gurcharan Singh Grewal
2. S.Amarjit Singh Banbhauri
3. Secretary Trust
4. Principal, GNDEC
- Item No. 162.7** **TEQIP Audit Reports**
Ratified
- Item No. 162.8** **Clarification regarding salary of posts sanctioned by BOG for Unaided self-financing category.**
Approved with retrospective effect since July 2019
- Item No. 162.9** **Innovation and Startup Policy at STEP (GNDEC)**

Approved in principle. Elaborated Rules and Regulations need to be framed in the light of Policy and put in the next BOG meeting.

Item No. 162.10 Relieving Dr. J.N.Jha, Ex-Professor (CE)

Noted. His dues may be released as per rules.

Item No. 162.11 Regarding Grants received from various Govt. agencies

Recommended the case to NSET for approval.

Item No 162.12 Merging of departments

Approved.

Item No. 162.13 Permission for expenditure as per college procedure out of Seed Grant (under TEQIP-III)

Approved only in case of items which are not available through GeM/E-Procurement portal of NIC.

Item No. 162.14 TEQIP-III Activities for the period 16.07.2020 to 10.10.2020

Ratified

Supplementary Agenda

Item No. S 162.1 Review of Consultancy Rules

A committee of following members is constituted to review and make necessary revisions with aim of improving consultancy activities:

1. Mr J.S Mangat
2. S. Sukhminder Singh, Secretary NSET
3. Principal, GNDEC
4. Dean (TCC)
5. Dr.H.SRai, HOD civil

Item No. S 162.2 Appointment of Doctor

Approved. He will be paid Rs. 20,000/- per month (consolidated).

Item No. S 162.3 Extension in Statutory and Internal Auditors

Approved

Item No. S 162.4 Peer Learning Groups of Students

Approved as proposed but the groups may be constituted of senior and brilliant students. A committee headed by HODs shall select the students as per need.

Item No. S 162.5 AMC/Up-gradation of MSc Software out of TEQIP-III

Approved

Any other Item

Dr Y.S Brar, Ex-Professor (EE) was given two year lien for joining at IKGPTU as Professor. Later he resigned and did not complete three month notice period. He had given an application on 14.3.2020 for waiving off the short fall of notice period. The amount, which he has to deposit is Rs.1,77,228. Earlier BOG disapproved his request.

The case was again put up in this meeting. It is pointed out that as he joined in affiliating University, considering it as a special case, 50% of total amount of short fall of notice period may be waived off subject to the approval of Trust.

Member Secretary
Board of Governors
Guru Nanak Dev Engg.College
Ludhiana