

**PROCEEDING OF 157<sup>TH</sup> MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA HELD ON 19.07.2019**

- Item No. 157.1**                    **Confirmation of minutes of 156<sup>th</sup> Meeting of BOG held on 19.03.2019**  
Confirmed
- Item No. 157.2**                    **Action taken report of minutes of 156<sup>th</sup> Meeting of BOG held on 19.03.2019**  
Noted. The recommendations of sub-committee constituted against item no.156.15 (Payment of Basic Pay difference) was approved. This will be effective from the new contract of concerned staff.
- Item No. 157.3**                    **Action taken report of minutes of 154<sup>th</sup> Meeting of BOG held on 05.12.2018**  
Noted
- Item No. 157.4**                    **Extension in contract of Non-teaching staff**  
i) Contract extended up to 31.12.2019  
ii) Contract extended up to 31.03.2020  
  
Approved as proposed
- Item No. 157.5**                    **Continuation of service of Faculty**  
A and B approved. As far as point C is concerned, the Principal was authorized to take appropriate decision as per need.
- Item No. 157.6**                    **Recruitment of Senior faculty**  
Approved
- Item No. 157. 7**                    **Implementation of EPF**  
Approved
- Item No. 157. 8**                    **Ratification of IQAC Proceeding meeting held on 21.05.2019**  
Ratified but in future the details of decisions taken be put up before BOG.
- Item No. 157. 9**                    **Information of Quality Frame-work**  
**a) Academic Approval of AICTE for year 2019-20**  
Noted. The efforts of Principal and his team were appreciated  
**b) Accreditation Status of Institution as well as its programs**  
Noted. Efforts be made to get accreditation for all programs from various bodies.
- Item No. 157.10**                    **Fee of B.Arch under GNDEC School of Architecture**  
Approved. Separate account be opened for School of Architecture.

- Item No. 157.11**                      **Ratification of Annual Report 2018-19**  
Ratified
- Item No. 157.12**                      **TEQIP-III activities**
- a) **Opening a new account in Punjab & Sind Bank, Gill Branch**  
Ratified
  - a) **Approval of staff recruited under TEQIP-III**  
Ratified
  - b) **Approval of Budgetary guidelines of TEQIP-III**  
Approved
  - c) **Activities conducted during Quarter April to June 2019 under TEQIP-III**  
Noted. In future the detail of experts and outcomes of the events should be highlighted.
  - d) **Payment of TA/DA under TEQIP III**  
Approved
  - e) **Intimation about permission granted to Institution by Punjab Govt. in context with TEQIP-III Project**  
Noted
  - g) **Joint Research Project with Mentee Institute**  
Approved
  - h) **Good Governance**  
Noted.
- Item No. 157.13**                      **Permission to avail academic leaves for the consultancy assignments**  
Instead of academic leave, the teacher should be given special leave for consultancy not more than 20 (as proposed) in a year with recommendation of Dean (Testing & Consultancy) and HOD with detail of consultancy assignment.
- Item No. 157.14**                      **Extension of PG Block**  
Detailed drawing and justification be put up in next meeting of BOG
- Item No. 157.15**                      **Request of Mr. Amandeep Singh Bal, Assistant Professor (Comm. Skill) for waiving off notice period payment**  
Approved

**Item No. 157.16      Performance Report of Principal**

Ratified. Improvement in academic environment was appreciated but the analysis of performance of faculty in terms of academic results be prepared and compared with other reputed autonomous engineering Institutes.

**Item No. 157.17      Service Condition for faculty**

Approved

**Supplementary Item**

**Item No. S 157.1      Maintenance of carrying forward four heads of TEQIP-II under TEQIP-III**

Approved as proposed.

**Member Secretary**

# **157<sup>th</sup> MEETING OF BOG**

**DATE : 19.07.2019**

**TIME : 1 PM**

**VENUE : COMMITTEE ROOM**



**GURU NANAK DEV ENGG. COLLEGE**  
**LUDHIANA**

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**AGENDA OF 157<sup>th</sup> MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE TO BE HELD ON 19.07.2019 AT 1 PM IN COMMITTEE ROOM OF GNDEC**

**Item No. 157.1 Confirmation of minutes of 156<sup>th</sup> Meeting of BOG held on 19.03.2019**

Copy of the minutes of 156<sup>th</sup> Meeting (**Annexure-1**) was circulated among members for comments. Some comments have been received from representative of Director, Technical Education & IT (**Annexure-2**). The point wise reply and justification of comments is attached at **Annexure-2A** for approval of BOG.

**Item No. 157.2 Action taken report of minutes of 156<sup>th</sup> Meeting of BOG held on 19.03.2019**

The action taken report of 156<sup>th</sup> meeting is placed at **Annexure-3**

**Item No. 157.3 Action taken report of minutes of 154<sup>th</sup> Meeting of BOG held on 05.12.2018**

The action taken report of 154<sup>th</sup> meeting is placed at **Annexure-4**

**Item No. 157.4 Extension in contract of Non-teaching staff**

iii) Contract extended up to 31.12.2019

No. of employees=28 Details are given in <b>Annexure-5</b>	Staff who was recruited by the Contract committees from time to time. But these employees have already appeared before selection committee on 21.04.2018
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iv) Contract extended up to 31.03.2020

No. of employees=26 Details are given in <b>Annexure-5(A)</b>	These employees were recruited from time to time by following the process of selection
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Submitted for approval.

**Item No. 157.5 Continuation of service of Faculty**

- a) As per BOG resolution no. S 156.1(Copy attached) the appointment of total 57 faculty members (**Annexure-6**) is to be continued without break. The performance evaluation report of branch-wise faculty is attached in **Annexure. 6 (A)**
- b) Interview was conducted on 18.07.2018 for selecting faculty members on one year contract. Keeping in view, the teaching requirement for coming year and on the basis of recommendations of HOD, the contract of eligible candidates may be extended for one more year with break of one day. List is attached in **Annexure-7**.
- c) 14 Faculty members may be appointed on 89 days basis. (**Annexure-8**)

Submitted for approval.

**Item No. 157.6 Recruitment of Senior faculty**

There is a need to induct Professor/Associate Professor in some departments. Permission in this regard was taken from the Chairman, BOG (**Annexure-9**). The details of department wise posts and the proposed salary are placed at **Annexure-9(A)**.

Submitted for approval.

**Item No. 157. 7****Implementation of EPF**

As per EPF rules, the contractual staff who are drawing salary upto Rs. 15000/- per month, it is mandatory for the employer to deduct 12% of employee as employee share and deposit 12% from employer side. The employer has also to pay admin. Charges @ 1%.

At present, we are not deducting EPF of the contractual staff . If we implement this scheme as per Govt. guidelines, there will be financial liability of Rs.75,000/- approx. per month on account of employee share and Admin. Charges.

BOG may kindly decide.

**Item No. 157. 8****Ratification of IQAC Proceeding meeting held on 21.05.2019**

The proceeding of IQAC meeting held on 21.05.2019 is placed at **Annexure-10** for ratification, please.

**Item No. 157. 9****Information of Quality Frame-work****c) Academic Approval of AICTE for year 2019-20**

The academic approval for year 2019-20 from AICTE has been received (**Annexure-11**). Various approvals which have been given in the year 2019-20 are mentioned below for kind information of BOG.

<b>Name of Course</b>		
<b>B.Tech. First Shift</b>	<b>Seats</b>	<b>Remarks</b>
Civil Engg.	120+60	Ist & 2 <sup>nd</sup> shift merged
Mechanical Engg.	120+60	Do
Information Tech.	120	30 new seats approved.
<b>M.Tech. (Full-Time )</b>		
Mechanical Engg.	25	Change of Nomenclature from Industrial to Mechanical Engg.
Information Technology	30	New Program
<b>M.Tech. (Part-Time)</b>		
Mechanical Engg.	13	Change of Nomenclature from Industrial to Mechanical Engg.
<b>MCA</b>	30	Reduction in intake
5% NRI quota in B.Tech. First shift all branches		
<b>B.Arch.</b>	40	New Program

**d) Accreditation Status of Institution as well as its programs**

<b>Accreditation Agency</b>	<b>Status</b>
<b>NBA</b>	<b>In the process of applying for eligible programs</b>
<b>NAAC (UGC)</b>	<b>Grade 'A' valid up to April 30,2020</b>
<b>IE(I) &amp; TCS</b>	<b>All UG courses are accredited</b>

**Item No. 157.10      Fee of B.Arch under GNDEC School of Architecture**

It is for the information that B. Arch course is being started from current academic session i.e. 2019-20. The fee structure will be according to IKGPTU +10% enhancement in Tuition Fee (as per BOG approval accorded earlier in case of UG and PG courses of GNDEC).

Submitted for ratification, please

**Item No. 157.11      Ratification of Annual Report 2018-19**

The annual report for year 2018-19 (**Annexure-12**) is placed for ratification, please.

**Item No. 157.12      TEQIP-III activities**

Following matters are put up for information and ratification, please

**f) Opening a new account in Punjab & Sind Bank, Gill Branch**

To handle routine work under TEQIP-III, there was a need of opening a new saving account in Punjab & Sind Bank, Gill Branch, Ludhiana and same was opened with the prior permission of President, NSET (**Annexure-13**).

**g) Approval of staff recruited under TEQIP-III**

As per provision under TEQIP-III (**Annexure-14**), following staff was appointed on contract basis by a committee formed by the President (**Annexure-15**).

MIS Officer  
Project Associate  
Data Entry Operator

**h) Approval of Budgetary guidelines of TEQIP-III**

The budgetary guidelines of TEQIP-III based upon QIP/AICTE (**Annexure-16**) were implemented after approval by BOG vide Resolution No. 156.16 (held on 19.03.2019).

**i) Activities conducted during Quarter April to June 2019 under TEQIP-III**

The detail of activities during above quarter is placed at **Annexure-17**

**j) Payment of TA/DA under TEQIP III**

It is proposed that for Journeys performed by own car / taxi : Rs. 16/- per KM (located not more than 500 Kms, each side) may be allowed, as per PTU and for journeys performed by auto rickshaw - Rs. 3/- per KM and by own scooter - Rs. 5/- per KM as per College rules. The above was got approved from President, NSET in anticipation of its approval by BOG (**Annexure-17A**).



**k) Intimation about permission granted to Institution by Punjab Govt. in context with TEQIP-III Project**

A letter bearing Endst no. 7TE/TEQIP-III/370-71 dated 28.6.2019 (**Annexure-18**) has been received from DTE & IT, Punjab vide which institution has been permitted for following under TEQIP III project:-

- Retain and utilize internal revenue generated through a variety of resources
- Deposit at least 8% of their revenue every year into sustainability funds (Four funds).
- Fill up faculty vacancies in the institute with the approval of BOG
- Receive project funds directly from GOT
- Approve all activities including TEQIP activities with the approval of BOG.

**g) Joint Research Project with Mentee Institute**

A joint research project “**Process Optimization of Upgraded Bio-Chemical Treatment for Excess Sludge Minimization from Highly Polluted Industrial Wastewater**” with mentee is planned, which has duly been approved in their BOG meeting (**Annexure-19**). The total budget is Rs. 11,85,000/- out of which Rs. 5.00 Lakh will be contributed by Mentee Institute out of TEQIP grant and remaining amount is proposed to be contributed by Mentor institute i.e GNDEC out of TEQIP Grant.

**h) Good Governance**

A questionnaire pertaining to Good Governance was received from NPIU. A copy of the filled questionnaire is placed at **Annexure-20** for information.

**Item No. 157.13**

**Permission to avail academic leaves for the consultancy assignments**

The Dean (Consultancy) has given a request (**Annexure-21**) that for executing the consultancy assignments, the faculty members have to avail casual leaves whereas under the consultancy rules [A(6) and B(7) - **Annexure-22**], it is permitted that “the consultant would be given leave of the kind due for the period of his absence from the institute in connection with the consultancy work”. As such, the college has provision to give academic leaves to the faculty members for providing consultancy services.

As such, it is proposed that the faculty may be given additional academic leave on the recommendations of the Dean (TCC) and Concerned HOD. Further to motivate the faculty members, it is recommended that some additional academic leaves @ one leave per Rs. 50,000/- revenue earned by them per FY may also be allowed with a maximum cap of 20 leaves per year.

**Item No. 157.14**

**Extension of PG Block**

It is proposed to extend the PG block towards the main entry road to provide an additional space for the Controller of Examination branch, Training & Placement Cell and an Incubation Center (to be established) in the college. The estimated cost of the construction for this purpose is around Rs 50 lakh. The expenditure may be allowed out of the College Development fund.

**Item No. 157.15 Request of Mr. Amandeep Singh Bal, Assistant Professor (Comm. Skill) for waiving off notice period payment**

The above faculty member had submitted his resignation on 05.03.2019 due to some family problems, which was later on withdrawn by him and requested to allow him to rejoin his duty w.e.f 25.03.2019. He was allowed to join back on 89 days basis, keeping in view the on-going semester requirements.

He was supposed to deposit one month salary as he had resigned without any notice. He has given a request (**Annexure-23**) for waiving off the amount towards notice period.

BOG may kindly decide.

**Item No. 157.16 Performance Report of Principal**

The performance report of Principal as required under Good Governance of TEQIP-III is placed at **Annexure-24** for ratification.

**Item No. 157.17 Service Condition for faculty**

Earlier, this item was put up at BOG Resolution No. 155.9 and recommendations made by sub-committee were duly approved. Another meeting of sub-committee was conducted on 03.06.2019, which have recommended some additional conditions, which are placed at **Annexure-25** for ratification, please.

**Supplementary Item**

**Item No. S 157.1 Maintenance of carrying forward four heads of TEQIP-II under TEQIP-III**

Under TEQIP-II, following four accounts were opened:-

1. Corpus Fund
2. Faculty Development Fund
3. Equipment Replacement Fund
4. Maintenance Fund

BOG is requested to allow to carry forward these four heads under TEQIP-III.

**Item No. S 157.2 Salary Protection of Er. Mohanjit Kaur, AP(IT)**

Er. Mohanjit Kaur, AP was working in Information Technology Department from 02.02.2015 till 17.07.2018 and drawing salary worth Rs. 33275/- consolidated. She was relieved on 17.07.2018. She was again offered appointment as Assistant Professor (CP)/Computer Programmer and offered salary Rs. 25000 consolidated per month. She had requested for protection of her salary which she was drawing Assistant Professor (IT).

**Item No. 157.18 Any other item with the permission of Chair.**

Member Secretary