



No: M.Tech./01/2866

Dated: 11-04-2018

All HOD's M.Tech. (AICTE)

Refer to the 8th Academic Council Meeting held on 7.3.2018 , following amendments related to PG were approved.

- a) First reminder to the external thesis examiners will be sent after 20 days from the thesis dispatch date. The maximum time period for conduct of viva will be 45 days. If external examiner do not respond after 45 days the Dean (Ac.) will send the same panel to the Principal for appointing another external examiner.
- b) In panel of external viva-voce there will be 4 experts of the relevant subjects and the composition will be 2 internal (Punjab and Chandigarh) and two external (areas other than Punjab and Chandigarh)
- c) External examiner can conduct two viva voce exam on same day but in special cases he/she can conduct the third viva voce also with the prior permission of principal.
- d) Upto 350 km External thesis examiners shall be paid taxi fare as per institution rule and beyond that up to 600 kms Train fare shall be applicable as per their entitlement.
- e) Research papers resulting from the thesis work of student should include the name of only concerned student, his/her supervisor and officially allotted co-supervisor.
- f) College name in the research paper should be mentioned as 'Guru Nanak Dev Engineering College, Ludhiana'.
- g) Provision for completion of dissertation work in case a candidate joins the job after clearing the course work:
 - i) A student may be allowed to complete the dissertation work as off campus if other academic requirements in 1st, 2nd and 3rd semesters of M.Tech course have been completed by the concerned student. The student has to pay the regular fee for the remaining period of the course.
 - ii) Dissertation work can be done during a later period either in the organization where he/she work if R&D facility is available there or in any nearby reputed research organization (within 30 kms from the candidate's place of job). R & D facilities of parent institute may also be utilized for the completion of thesis work. Student desirous of completing the dissertation at a later date/off campus mode should submit application prior to the start of the dissertation semester with following details:
Job/employment offer letter, permission letter with details of facilities available from the employer to carry out dissertation work at the organisation where the candidate has joined/will join or any other nearby reputed research organization, schedule/plan of activities for completion of the dissertation.
 - iii) Such candidates will not claim any scholarship for the period for which he/she is in job.
 - iv) The maximum time to complete the thesis work for such students is 1 year from the official date of start of the thesis work. However, if student avails extra time for the completion of thesis than the stipulated time of course, he/she will not remain eligible to get the degree in honours/distinction.
 - v) Students shall take the prior permission from the office of Dean (Academics) to avail the extra time for the completion of dissertation work but he/she has to complete the degree with maximum stipulated time period as per university norms.
- h) **Sponsored dissertation guidelines :**
 - i) A maximum of 40% students shall be permitted to work on sponsored dissertation outside the institute.
 - ii) The departments should give highest priority to dissertation sponsored by industry that are carried out in the institute.
 - iii) A student shall choose the dissertation topic from his/her core branch.
 - iv) There shall be contribution from the sponsoring industry/organization directly or indirectly (funding/technical expertise/utilization of equipments/training to staff etc.) to strengthen the department.



**GURU NANAK DEV ENGINEERING COLLEGE,
GILL ROAD, LUDHIANA (PUNJAB)**
(An Autonomous College U/S [2(f) AND 12(B)] of UGC Act 1956)
AICTE Approved, NBA Accredited Courses, Punjab Govt. Aided Status -
Affiliated to PTU Jalandhar, ISO : 9001:2008 Certified

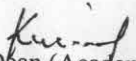


- v) A student shall have co-guide/mentor from sponsoring industry/organization. The co-guide/mentor shall be responsible for monitoring/progress of work carried out by the students.
- vi) Application of student willing to carry out sponsored dissertation at sponsoring industry/organization should be submitted to Dean (Academics) through Head of Department on or before 15th December every year.
- viii) Student shall be relieved from the institute for a normal period of 6 months for carrying out sponsored dissertation work. Relieving period should be utilized for carrying out experimental work/studies on a specific problem at sponsoring industry/organization and rest of the work (literature survey/simulation/ report writing) should be done in the institute. Student should submit an undertaking in this regard.

Note: Co- Guide for M.Tech. Thesis should be replace with Guide-1 and Guide-2

In future all PG related matters shall be processed as per the rules approved by 8th Academic Council .

(Authority : Eighth Academic Council meeting dated 07.03.2018)


Dean (Academics)