

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

Minutes of the 2nd Academic Council Meeting held on 21.9.2013 at 11 AM at Committee Room, Guru Nanak Dev Engineering College, Ludhiana

The Chairman welcomed all the members of the Academic Council in its second meeting. After that introduction of all the members was made.

A brief presentation of the college, along with the achievements of ongoing activities was made.

The Member Secretary took permission for starting the meeting.

1. List of the members who attended the meeting is placed at Annexure-A

After this, the regular agenda was taken up.

Item No.2.1 To confirm the minutes of meeting of First Academic Council (Interim), GNDEC held on 19.10.2012

The members Secretary informed the council that no comments had been received from any member (interim) on the proceedings of first meeting of the Academic Council of Guru Nanak Dev Engineering College, Ludhiana held on 19.10.2012. The proceedings were taken as confirmed.

Item No.2.2 Action Taken Report of first meeting of Academic Council (Interim), GNDEC held on 19.10.2012

The council noted the action taken as specified in the agenda.

Item No. 2.3 Approval of Academic Calendar

The item was approved by the Council.

Item No.2.4 Approval of Board of Studies (Branch-wise)

The item was approved by the Council.

Item No.2.5 Permission about enrollment of Ph.D Scholars (Full-Time) under TEQIP II Scheme

The item was approved by the Council.

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Item No. 2.6 Information about admission pertaining to year 2013-14 in Undergraduate and Post-Graduate courses

The Council noted the status.

Item No.2.7 To review about the Examination related matters

The item was approved by the Council.

Item No.2.8 On-line Attendance System from current academic year

The Council noted the status.

Item No.2.9 MoUs with Foreign Universities/Universities of National Repute

The item was approved by the Council.

Item no.2.10 Appointment of class toppers for Student Council

The item was approved by the Council.

Item No.2.11 Setting of Supplementary examination frequency

The item was approved by the Council.

Item No.2.12 Permission for starting new PG Courses (Full-Time)

The item was approved by the Council subject to the condition that nomenclature should be according to AICTE guidelines.

Item No. 2.13 Permission for starting new Certificate courses leading to Diploma

The item was approved by the Council but the members suggested that the course duration, course contents, fee structure etc. should be done by the respective BOS.

Item No. 2.14 Annual Convocation

The item was approved by the Council.

Item No.2.15 Any other item with the permission of Chair

It was suggested by the distinguished members of council that industry-Institute Interaction for research leading to award of M.Tech. and Ph.D should be encouraged and the modality in this regard may be worked out.

The meeting ended with a vote of thanks.

Member Secretary

Annexure-A

List of Academic Council Members attended the meeting on 21.9.2013

Sr. No.	Name	Address
1	Dr. Manohar Singh Saini	Director, Guru Nanak Dev Engineering College, Ludhiana
2	Dr. Harpal Singh	Professor (Civil Engg.), Guru Nanak Dev Engg.College, Ludhiana
3	Dr. Hardeep Singh Rai	Professor (Civil Engg.), Guru Nanak Dev Engg.College, Ludhiana
4	Dr. Sehijpal Singh	HOD(Mech.Engg.), Guru Nanak Dev Engg.College, Ludhiana
5	Dr. J.N.Jha	HOD(Civil Engg.), Guru Nanak Dev Engg.College, Ludhiana
6	Prof. Jaswinder Singh	HOD(Elect. Engg.), Guru Nanak Dev Engg.College, Ludhiana
7	Prof. Nirmal Singh Grewal	HOD(Electronics & Comm. Engg.), Guru Nanak Dev Engg.College, Ludhiana
8	Prof. Amanpreet Singh Brar	HOD(Computer Sc. & Engg.), Guru Nanak Dev Engg.College, Ludhiana
9	Prof. Akshay Girdhar	HOD(Information Technology), Guru Nanak Dev Engg.College, Ludhiana
10	Prof. Jasmaninder Singh Grewal	HOD(Production Engg.), Guru Nanak Dev Engg.College, Ludhiana
11	Dr. Sukhdev Singh	HOD(MBA), Guru Nanak Dev Engg.College, Ludhiana
12	Dr. R.P.Singh	HOD(Applied Sc.), Guru Nanak Dev Engg.College, Ludhiana
13	Dr. Y.S.Brar	Professor (Electrical Engg.), Guru Nanak Dev Engg.College, Ludhiana
14	Dr. B.S.Walia	Professor (Civil Engg.), Guru Nanak Dev Engg.College, Ludhiana
15	Dr. S.S.Gill	Professor (Electronics & Comm. Engg.), Guru Nanak Dev Engg.College, Ludhiana
16	Dr. Paramjit Singh Bilga	Professor (Mechanical Engg.), Guru Nanak Dev Engg.College, Ludhiana
17	Dr. Harwinder Singh	Professor (Mechanical Engg.), Guru Nanak Dev Engg.College, Ludhiana
18	Dr. D.S.Pathania	Professor (Mathematics), Guru Nanak Dev Engg.College, Ludhiana
19	Dr. Jagbir Singh	Associate Professor (Civil Engg.), Guru Nanak Dev Engg.College, Ludhiana
20	Prof. Arvind Dhingra	Assistant Professor (Electrical Engg.), Guru Nanak Dev Engg.College, Ludhiana
21	Dr. S.K.Das	Director, Dr. B.R.Ambedkar National Institute of Technology, Jalandhar
22	Sh. B.S.Dhillon	President, Punjab Electronics Industry Association, 37, Panchsheel Road, Near Magnet Resort, Ferozepur Road, Ludhiana
23	Dr. Balwinder Singh Rep. of Dr. Jasbir Singh Hundal, Director	Giani Zail Singh PTU Campus, Bathinda
24	S. Ekonkar Singh Representative of Dean (Academics), PTU	Punjab Technical University, Kapurthala
25	S. Jaspal Singh	Controller of Examinations, Punjab Technical University,
26	Prof. Kulbir Singh Gill, COE	Special Invitee, GNDEC, Ludhiana
27	Dr. Rupinder Singh	Dean (Academics) cum Member Secretary, Guru Nanak Dev Engg.College, Ludhiana

AGENDA

SECOND ACADEMIC COUNCIL MEETING



on

21.9.2013 (Saturday)

At 10 AM

GURU NANAK DEV ENGINEERING COLLEGE

An Autonomous College u/s 2(f) and 12(B) of UGC Act, 1956

Gill Park, Gill Road, Ludhiana-141006

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Agenda of Second Academic Council Meeting of Guru Nanak Dev Engineering College, Ludhiana to be held on 21.9.2013 at 10 AM in its Committee Room

Item No.2.1 To confirm the minutes of meeting of First Academic Council (Interim), GNDEC held on 19.10.2012

The proceedings were circulated among all the interim members. No comments have been received till date. The minutes are placed at **Annexure-1**.

The item is placed before the Academic Council for its confirmation.

Item No.2.2 Action Taken Report of first meeting of Academic Council (Interim), GNDEC held on 19.10.2012

The action taken report on the 1st meeting of the Academic council (Interim) is enclosed at **Annexure – 2**.

The item is placed before the Academic Council for information.

Item No. 2.3 Approval of Academic Calendar

The Academic Calendar for semester July 2013 to December 2013 is placed at **Annexure-3**.The committee constituted for preparing Academic Calendar from the period July 2013 to December 2013 has been asked to prepare Academic Calendar for the period January 2014 to June 2014.

The item is placed before the Academic Council for approval.

Item No.2.4 Approval of Board of Studies (Branch-wise)

The proposed list of Board of Studies for all branches is placed at **Annexure-4**.

The item is placed before the Academic Council for approval.

Item No.2.5 Permission about enrollment of Ph.D Scholars (Full-Time) under TEQIP II Scheme

It is proposed to enroll Ph.D. Scholars (Full-Time) under TEQIP-II. The scholarship for Ph.D. Scholars will be given from TEQIP II Project and after the completion of the TEQIP II project, it will be given from college resources (after taking approval from competent authority). Initially one candidate per department will be considered for this scholarship maximum for a period of three years.

The item is placed before the Academic Council for approval.

Item No. 2.6 Information about admission pertaining to year 2013-14 in Undergraduate and Post-Graduate courses

The cases of admitted students and vacant seats have been sent to PTU for approval (**Annexure-5**).

The item is placed before the Academic Council for information.

Item No.2.7 To review about the Examination related matters

- i) Formation of Board of Examination (**Annexure-6.1**)
- ii) Appointment of Paper setters and Examiners (**Annexure-6.2**)
- iii) Question Paper Setting (**Annexure-6.3**)
- iv) Conduct of Examination (**Annexure-6.4**)
- v) Central Evaluation (**Annexure-6.5**)
- vi) Tabulation and Declaration of Results (**Annexure-6.6**)
- vii) List of the Formats/Guidelines used in Examination Cell (**Annexure-6.7**)
- viii) Guidelines/Instructions for Appointment of Internal/External Paper Setters (**Annexure-6.8**)
- ix) Guidelines/Instructions to the Question Paper Setter (**Annexure-6.9**)
- x) Guidelines/Instructions to the Invigilators (**Annexure-6.10**)
- xi) Guidelines/Instructions for Examiners (**Annexure-6.11**)
- xii) Remuneration related to Examinations (**Annexure-6.12**)
- xiii) Examination Fee Details (**Annexure 6.13**)
- xiv) Guidelines for imposing punishment for copy cases/misconduct (**Annexure 6.14**)
- xv) Office Staff at Controller of Examinations (COE) office (**Annexure 6.15**)

The item is placed before the Academic Council for approval.

Item No.2.8 On-line Attendance System from current academic year

In a meeting of HODs and Deans, it was decided that the attendance system may be made on-line.

The item is placed before the Academic Council for information.

Item No.2.9 MoUs with Foreign Universities/Universities of National Repute

To share the advance technology and update with global needs, it is proposed that the institution may go for signing MoUs with Foreign Universities/ Universities of National Repute for faculty/student exchange programme, combined research programme etc.

The item is placed before the Academic Council for information.

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Item no.2.10 Appointment of class toppers for Student Council

A committee of all HODs has been constituted for suggestions in this regard.

The item is placed before the Academic Council for information.

Item No.2.11 Setting of Supplementary examination frequency

As per interim suggestion, even/odd semester examination will be held separately for the current session. The detailed suggestions by the committee are awaited.

The item is placed before the Academic Council for information.

Item No.2.12 Permission for starting new PG Courses (Full-Time)

As per requirement of TEQIP II and recommendations by Department of Electronics & Communication Engineering and Electrical Engineering, following two new M.Tech. (Full-Time) are to be started by taking necessary approval from the competent authority:

M.Tech. VLSI (Full-Time)

M.Tech. Non-Conventional Power Generation (Full-Time)

The item is placed before the Academic Council for approval.

Item No. 2.13 Permission for starting new Certificate courses leading to Diploma

Proposal for starting new Certificate Course/Diploma is enclosed at **Annexure-7**. These courses will be started at Science and Technology Entrepreneur's Park (STEP), GNDEC, Ludhiana.

The item is placed before the Academic Council for approval.

Item No. 2.14 Annual Convocation

Annual Convocation is to be held on 15th November, 2013.

The item is placed before the Academic Council for information.

Item No.2.15 Any other item with the permission of Chair

Member Secretary,
Academic Council
Guru Nanak Dev Engg. College
Ludhiana