





# GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

An Autonomous College U/S [2(f) AND 12(B)] of UGC Act 1956

## ACADEMICS SECTION

No. AS/24/307

Dated 24.06.2020

All HOD's

As approved by competent authority Regarding the requirement of minimum percentage of attendance for the students/ research scholars, the period of lockdown will be treated as 'deemed to be attended' by all the students/ research scholars.

Deputy Registrar (Academic)

CC to:

1. Principal for information, please
2. Concerned Department
3. Controller of examination

# HoDs Meeting

23.6.2020

Minutes of meeting

## **1. Review of decisions taken in previous meeting held on 3.6.2020**

a. Study schemes of all departments were received. It was asked to all HoDs to get the syllabus of 5th semester (2018 scheme) to get it approved from BOS at the earliest by conducting online meeting. The contents of syllabus should be updated in line with modern requirements. Regarding decision on semester training following committee will submit the recommendations by 3rd July 2020:

1. Dr.P.S.Bilga, HoD Mech
2. Prof G.S Sodhi, TPO
3. Dr Narwant Singh, AR

b. TPO was reminded to notify evaluation policy of training held during Jan to May 2020.

c. Dr. H.S. Rai shall share the tutorial for compiling internal marks at [guru.gndec.ac.in](http://guru.gndec.ac.in)

## **2. Status of online classes**

It was conveyed by HoDs that online classes were held as per schedule for final year. For other classes, the schedule is prepared and is put on website. Mt Satinderpal Singh was requested to rectify server/ wifi problems on priority if exist

## **3. Status on online training of 2nd and 4th sem**

HoDs were requested to take regular feedback about the execution of online training of 2nd and 4th Sem. Live sessions should be conducted by the respective coordinators to clear the doubts of learners. The help from teachers of other departments may also be taken if required in some cases.

## **4. Online GATE classes through TEQIP**

Students need to be motivated for enrollment of online GATE Coaching. HoDs should get report from each advisor that how many students from their respective groups are enrolled in GATE coaching. It may be ensured that from each group some students must enroll for GATE coaching.

## **5. Online Advisory meetings for counselling**

All advisors must be conveyed that they need to conduct online advisory meetings to maintain continuous dialogue. There is strong need to get connect and counsel the students regarding their doubts and uncertainties. They should be encouraged to have faith in college administration. The point of view of college regarding their well-being must be conveyed to them

so that they should not indulge in misunderstandings in the time of ongoing epidemic. A summarized view points of college shall be shared by Prof Ardamanbir Singh very soon. HoDs were requested to convene special meeting with all advisors on this issue.

## **6. Semester training**

Departments must prepare plan for semester training and orientation. The orientation program may be clubbed with training but it's evaluation shall be separate as per scheme. The departments have to facilitate all students in such a way that they should do relevant training.

## **7. Planning of next semester**

Subject allotment and Time Table preparation shall be started immediately. The teachers must be conveyed that they should start preparing their lectures to be delivered as live in the coming semester. Dean Academic shall notify the calendar and other academic guidelines for the next semester.

The infrastructural requirements for Online delivery of live classes/labs shall be prepared with estimate of expenditure by Dr Harvinder Singh and his committee. The report to be submitted with in a week.

## **Any other Point**

- a. It was pointed out in the meeting that along with academic interactions, extracurricular and co curricular activities should also be undertaken. It was decided that Sunday must be devoted to such activities. All coordinators of professional societies shall be asked to plan such activities. HoDs were requested to depute concerned faculty members to conduct at least one online activity at every week end.
- b. The house was apprised about the agenda of ensuing Academic council meeting by Dr Akshay Girdhar.

# **HoDs Meeting MoMs**

## **3.6.2020**

### **1. Review of various points and decisions taken in previous meeting (3.5.2020)**

Regarding orientation and semester training following decision were taken

a. During training semesters, it will be compulsory for all the students to complete at least one online courses/MOOCs (preferably through swayam portal). The duration of course will be of 40 hours (minimum). The list of courses shall be decided by respective departments. The funding for registration fees of these course shall be done by TEQIP office (Maximum up to Rs. 2000)

b. The orientation program shall start in the first week of July 2020. The lectures during orientation shall be recorded.

c. TPO office shall notify the policy for scheduling and evaluation of orientation programs of various departments.

d. The evaluation policy for semester training done by the students in Jan - May semester shall also be notified by TPO

e. The study scheme of 2018 batch shall be submitted by the departments to the office of Dean Academic by 6th June 2020

## 2. Internal Evaluation and online classes

a. The internal evaluation of theory subjects for all the courses shall be completed by 30th June. Dr HS Rai shall prepare a tutorial for guiding the teachers how to compile internal marks on guru.gne. MTech students shall be engaged in the need based in house projects related to further development of MOODLE platform.

b. It is decided to hold at least 4 online classes through guru.gne (Jitsi/BBB) for each subject in the Month of June (**For final year, the number of classes may be more and given priority keeping in view the preparation of end semester exam being held in July**). HoDs shall depute one or two expert teachers to provide necessary support/guidance if needed by any teacher. HODS shall monitor and facilitate the holding of online classes for all classes and prepare a schedule so that suitable slots may be given to various departments by computer center. Prof. JS Saini shall notify the schedule for online classes so as to avoid excessive load on the server.

c. Following shall be the dates for the conduct of internal and external viva of final year classes including MBA and MCA:

Semester training: July 2020: Dates shall be announced by TPO

Other internal and external practicals including project will be held together: 22nd to 30th June 2020

The department shall make necessary arrangements for the conduct of online viva

## 3.Preparation of final year exam

CoE shall start following tasks immediately:

- Exam Form filling
- Paper setting
- Date sheet

#### **4. Roaster for staff attending duties**

In the light of latest guidelines of DC Ludhiana and IKGPTU decisions, a roaster shall be prepared and implemented by the departments in such a way that all staff/faculty members may be deputed for official work in the department office/Labs etc. (However teaching is limited to online mode only)

#### **5. Status of summer training (4 week/ 6 week)**

It is being started by various departments. HoDs to ensure that the training module must be run through guru.gne under suitable code and concerned teacher/coordinator shall maintain all the record including evaluation

#### **6. Review of TEQIP activities, Status of NAAC preparations**

TEQIP Coordinator pointed out that the emails being sent by TEQIP office to various departments are not being responded in time. On this point, HoDs were requested to take these communication/emails on priority basis so as to get various benefits from the project as the project is time bound. Following task are immediately needed:

- a. Providing willingness of students of 6th semester who want to take online GATE coaching. In this regard, there is strong need to motivate the students to prepare for GATE exam. Advisors and HoD must take special session of their mentees/students to make them aware about the importance of GATE in Engg profession and jobs. The performance of Civil Engg department in this direction is applauded. (HoDs)
- b. The Librarian shall put all tutorials related to GATE of various branches on library portal. Hard copies of this material is also to be made available in Library. Necessary information/notification shall be sent to the departments by the officer Incharge library (Res. Dr. H.S Dhall)
- c. AQAR is to be sent by 15th June 2020. Dr Harwinder Singh and Dr.Jagbir Singh Shall do the needful. The NAAC departmental coordinators and criteria incharges to be called as per need to complete the work as per deadlines.
- d. All faculty shall register on Vidwan portal immediately. (HoDs to ensure)

e. Each Deptt shall make the use of virtual lab facility (Dr.K.D Singh may be contacted for more details)

## **HoDs meeting MoMs**

**27.5.2020**

### **1. Review on some point of previous meeting held on 3.5.2020**

### **2. Orientation program for students going for semester training**

Issues:

- a. The orientation part is compulsory and it has some credits. It is not possible to hold it offline. What are the alternatives of this orientation program
- b. In the present situation, physical training in industries may also not be possible. How to compensate the training part with some online programs.

Decision: Departments to give proposals.

### **3. Study scheme of 2018 admission batch (5th sem onwards)**

Issue:

- a. Possibility of introducing semester training and modern technology courses etc

### **4. Strategies for teaching-learning system in the coming semester.**

Issue

- a. Introducing online mode or live lectures

Following committee is recommended  
Dean Academic

Dr. D.S Bhogal  
Dr.Harvinder Singh  
Prof J.S Saini  
Prof G.S Sodhi

## HODs Meeting 3

Time 10.00 an Date: 3rd May 2020

### Agenda points and Decisions

Heartfelt condolence on the sudden death of wife of Hon President GS Longowal ji.

#### **1. Review of decisions of previous meeting held on 23rd April 2020 Decisions**

- a. Advertisement for registration of admission 2020-21 on TV and Radio.
- b. App Science teachers to explore contacts from various academies and 12 th teachers of schools
- c. Dr. KD Singh shall take help from Prof JS Saini and Dr H.S Rai to arrange requirements at college level
- d. Expert lectures through TEQIP to be conducted by all departments. Till date, less response is observed expect Electrical Deptt

#### **2. Ref: UGC guidelines, Preparation of question bank for each subject, including MCQ Decisions**

- a. Each teacher shall be asked to prepare a question bank of respective subject/s. Chapter wise and various types of question (like MCQ, 2 marks, 5/4 marks and 8/10 marks, 20 marks questions etc). Maximum number of questions should be designed and compiled using various sources (previous ESE papers/MSTs etc)
- b. Use of Bloom taxonomy is mandatory for designing the questions
- c. Following links should be used for designing question papers:  
<https://exam.gndec.ac.in/files/docs/Suggested%20Verbs%20to%20Use%20in%20Each%20Level%20of%20Thinking%20Skills.pdf>



### **3. Examination and internal Evaluation Decisions**

- a. Exam forms should be filled online form regular and reappear students. Make up exam may be conducted in July along with final years students
- b. The pattern and other details of External exam of final year shall be decided in June
- c. All HOD shall ensure that all teachers must give assignments, quizzes/MCQ test, online lectures and other relevant material to the students through [guru.GNE](#) portal. These tests may be counted for internal marks. Policy in this regards shall be framed soon by a committee of Dean Academic, COE and DSW.
- d. HODs shall get feedback from teachers that how many students are not able to connect with them online through official portal. The teacher/advisors have to counsel them to get connect online. In case of any genuine problem of a student regarding connectivity, HOD may take alternative method as deemed fit. (May be through email/chat/phone etc)

### **4. Six and Four week Training:**

#### **Decisions**

- a. Departments to guide the students for selection of training or equivalent course. Faculty mentors should be assigned for the training courses for 2nd semester and 4th semester students
- b. Following link/ELIS courses/or any other similar source should be used for online courses to be offered to the students in lieu of 6 week and 4 week training . All HODs shall explore relevant courses/training for 4th and 2nd semester students. Decision shall be taken by the departments in consultation with training coordinators/concerned faculty  
[https://process.spoken-tutorial.org/index.php/Software-Training#Software\\_Offered](https://process.spoken-tutorial.org/index.php/Software-Training#Software_Offered)

### **5. Evaluation of semester training Decisions**

- a. Preparation for Viva of semester training and Practical exams of final year shall be done by the Departments. Evaluation shall start from 22nd June 2020. Students must be conveyed that they should remain ready for online evaluation of their training.

### **6. GATE coaching through TEQIP: Decisions**

a. Get willingness from students of 6th semester. Advisors to provide data to TEQIP cell by 10th May. Advisors to encourage their mentees for taking GATE coaching through TEQIP.

## **Any Other**

Covid Examination committee to be formed.

Meeting ended with vote of thanks to the participants.

# **HODs Meeting 2**

Time: 10:00 am Date: Thursday, 23th April 2020

## **Agenda**

1. Review of points discussed in previous meeting
2. Identification of course in lieu of 6 or 4 week training.
3. Online expert lectures/ courses through TEQIP
4. Essential repair and cleanliness in the departments
5. Admission 2020-21

## **1. Review of points discussed in previous meeting**

Minutes of meeting held on April 09, 2020 ([see below](#)):

Observations and notes

Syllabus to be completed by 8th May 2020. Online assignments/tests shall be continued but 2nd MST shall be conducted once college will reopen

## **2. Identification of course in lieu of 6 or 4 week training.**

## **Decision**

As per guidelines issued by AICTE, Decision about Semester training will be taken in June/July.

### **3. Online expert lectures/ courses through TEQIP**

#### **Decision**

Each department shall conduct expert lectures on line. Advisors shall arrange such lectures for their advisory groups. IIT Mumbai online course to be explored from TEQIP

### **4. Essential repair and cleanliness in the departments**

#### **Decision**

Each department shall call one /two attendants to take care about essential repair and general housekeeping.

### **5. Admission 2020-21**

#### **Decision**

All HOD shall explore various methods of advertising about admission 2020-21

#### **Any Other**

1. Detainee students detail shall be supplied by Dean Academic to departments.
2. Department shall make the detail of improvement cases. Dean Academic shall notify the same.
3. The students of Workshop/Manufacturing practice shall be guided about M tutor lectures by Prof Jatinder Kapoor.
4. Virtual labs link from IIT Roorkee shall be shared by Prof K.D. Singh with various HoDs

Version 1785 Saved April 10, 2020

Authors: mech, coe

# **HODs Meeting 1**

Time: 11:00 am Date: Thursday, 09th April 2020

## **Agenda**

### **1. Coverage of course**

In the lockdown period, the syllabus of various courses is not being covered by all the teachers.

#### **Possible Solution 01**

All faculty member may be instructed that they should cover the syllabus with the help of guru.gndec.ac.in (will be written as guru.GNE) platform

#### **Pros**

1. Uniformity shall be maintained
2. It will be two way interaction
3. Evaluation and recording can also be done online

#### **Cons**

1. All faculty may not be comfortable on guru.GNE

#### **Decision**

HODs shall direct all faculty members of their department to use guru.GNE platform. The syllabus must be covered by 30th April. The study material may be supplied / suggested by the teachers regularly.

### **2. Use of college server**

When all the users use guru.GNE, the server may be overloaded

#### **Possible Solution 01**

The use of server may be done in shifts, various departments may be given slots to use it for their teachers/students

### **Pros**

1. Server load will be uniform.

### **Cons**

1. Difficult to implement
2. Faculty may not like

## **Possible Solution 02**

The cloud may be used

### **Pros**

1. Easy in scaling up / down
2. Might be more reliable

### **Cons**

1. Might be costly

## **Decision**

1. Dr HS Rai shall explore the possibility of using college server. Prof JS Saini and Programmer Satinderpal Singh Shall assist him to find the workable solution at earliest. This may be conveyed to HODs immediately as to when a department shall use the online platform for communicating with the students.
2. This team shall also workout other requirements to be integrated with guru.GNE like (conducting online meeting with dept. teachers / students),

## **3. Mental well being of students during lockdown**

### **Decision**

DSW shall coordinate with HODs about MHRD/IKGPTU advisory for connecting the students during lockdown period so that their mental wellbeing and morale may be uplifted. A message shall be prepared by DSW and HODs shall send this message to all mentors so that the same can be sent to all students of their respective mentoring groups. Chief warden shall do the similar activities for hostel students also.

The meeting ended with vote of thanks

Principal



A meeting of the following officials was held on 18.05.2020 at 11.30 AM:

- |                                  |                                       |
|----------------------------------|---------------------------------------|
| 1. Dr. Sehijpal Singh, Principal | 2. Dr. H.S. Rai, CoE                  |
| 3. Dr. Parminder Singh, DSW      | 4. Dr. Akshay Girdhar, Dean Academics |

Keeping in view the COVID-19 pandemic issue, following decisions have been taken for the current on-roll students:

1. 2nd MSE for all programs (including part time) will be conducted online from 25.05.2020 to 31.05.2020 through <https://guru.gndec.ac.in>. Departments must ensure one MSE exam per day for courses in a particular semester. Students will be able to appear in MSE from remote locations. Time duration for the 2nd MSE will be of 1 hour.
2. For all programs, quiz has to be conducted and this will counted as 2nd MSE. The link to refer to various question type is [https://docs.moodle.org/38/en/Question\\_types](https://docs.moodle.org/38/en/Question_types). Descriptive and essay type questions should not be set in the question paper. There should be no choice in the question paper. Evaluation/result of quiz should be deferred in such a way that results are declared after completion of the scheduled slot of MSE i.e. 1 hour. There will be no negative marking.  
Pattern of 2nd MSE will be as follows:  
For B.Tech., MCA, MBA : 16 questions of one mark each and 4 questions of two mark each.  
For M.Tech. : 15 questions of one mark each and 10 questions of two mark each
3. Common question papers for 2nd MSE must be set, if more than one faculty member is involved in teaching of same course.
4. Date sheet for 2nd MSE should be communicated to students by respective departments latest by 22.05.2020.
5. Internal and External Practical Examinations (covering components like viva-voce) of final semester for all programs will be held together from 22.06.2020 to 28.06.2020 via online mode only through <https://guru.gndec.ac.in>.
6. Practical Examinations (covering components like viva-voce) of Industrial Training-II (B.Tech.) and Industrial Training (MCA) of Final Semester will be held together from 15.06.2020 to 03.07.2020 via online mode only through <https://guru.gndec.ac.in>.
7. The mechanism to conduct practical examinations will be notified by CoE.
8. Keeping in view issues like server load, time slots for the smooth conduct of above stated 2nd MSE and practicals will be notified by Pf. Jasbir Singh Saini, Officer Incharge Computer Centre.
9. Internal and External Practical Examinations (covering components like viva-voce) of the students other than final year(including Industrial Training-II for B.Tech. and Industrial Training for MCA) will be conducted in July,2020; schedule of which will be notified separately.
10. Pattern of End Semester Theory Examination (Regular) of Final Semester of B.Tech., MBA, MCA to be held in July, 2020 will be as follows:
  - Quiz will be conducted online in campus and the same will be treated as end semester external theory examination.
  - Allotted time for the examination will be 2 hours.
  - There will be 40 questions of one mark and 10 questions of two marks.
  - There will be no choice in the question paper.
  - Student has to score minimum 40% marks to pass as per prevailing rules.
  - There will be no negative marking.
11. Departments must also complete the assessment process for detained as well as internal reappear cases.
12. Departments may start summer training for the students from 01.06.2020 via online mode.

**Sd/-**  
**Dean Academics**

Distribution to all concerned for necessary action:

1. All HoDs
2. O.I/C Computer Centre
3. CoE

**Guru Nanak Dev Engineering College, Ludhiana**  
**Civil Engineering Department**

Dean Academics  
GNDEC, Ludhiana

**Sub:** Regarding offering online courses in place of training to 2<sup>nd</sup> and 4<sup>th</sup> semester students

Sir

With reference to minutes of HOD's meeting held on 03.05.2020 and current COVID-19 pandemic, Civil Engineering department is planning to offer following online courses to students currently in 2<sup>nd</sup> and 4<sup>th</sup> semester in place of institutional training (01 credit each) after these semester as per study scheme of 2018 batch onward. The detail of course is as under:

<b>Current Semester of study / Batch</b>	<b>Course</b>	<b>Discipline</b>	<b>Source</b>
2 <sup>nd</sup> / 2019	Blender	All engineering disciplines	Spoken Tutorial by IIT Bombay
	Scilab	All engineering disciplines	Spoken Tutorial by IIT Bombay
	Solid Modeling through Python	All engineering disciplines	GNDEC, Ludhiana
4 <sup>th</sup> / 2018	OpenModelica	All engineering disciplines	Spoken Tutorial by IIT Bombay
	QGIS	All engineering disciplines	GNDEC, Ludhiana

Kindly allow offering the above mentioned courses and also allow considering these courses in place of training after 2<sup>nd</sup> and 4<sup>th</sup> semester (01 credit each) as per study scheme of 2018 batch onward.

The above batch allocation is for Civil Engineering students, for other department, respective department may decide about which course to be offered to which batch.

With regards,

Prof. & Head  
(Civil Engg. Deptt.)



Subject **Regarding offering online courses in place of training to 2nd and 4th sem. students**



From Parminder Singh <parminder2u@gmail.com>

To <deanacademic@gndec.ac.in>

Date 2020-05-07 15:26

Dear Sir,

With reference to the minutes of HOD's meeting held on 3.5.2020 and current COVID19 pandemic situation, the department of Computer science and Engineering is planning to offer online courses through Spoken Tutorial by IIT Bombay, to the students currently in 2<sup>nd</sup> and 4<sup>th</sup> semester, in place of institutional and industrial training respectively (01 credit each) after these semesters as per study scheme of these batches. The detail of courses is as under:

Semester	Course	Agency
2 <sup>nd</sup>	C and C++ Advance C Advance C++	Spoken Tutorial by IIT Bombay Spoken Tutorial by IIT Bombay Spoken Tutorial by IIT Bombay
4 <sup>th</sup>	Java LaTeX	Spoken Tutorial by IIT Bombay Spoken Tutorial by IIT Bombay

Kindly allow to offer courses as said above and also allow considering these courses in place of training after 2<sup>nd</sup> and 4<sup>th</sup> semesters (01 credit each) as per study scheme of these batches.

Regards,

Dr. Parminder Singh  
Professor and Head,  
Department of Computer Science & Engineering,  
Guru Nanak Dev Engineering College,  
Gill Road, Ludhiana (Punjab) - 141 006  
INDIA

Ph. +91-98555-76176 (m)

+91-161-5064547 (o)

<https://sites.google.com/view/parminder2u>

Subject **Regarding offering online courses in place of training to 2nd and 4th sem. students**



From <kds@gndec.ac.in>

To Dean Academic <deanacademicgne@gmail.com>, <deanacademic@gndec.ac.in>, <kds97dee@gmail.com>

Date 2020-05-15 12:55

Dear Sir,

With reference to the minutes of HOD's meeting held on 3.5.2020 and current COVID-19 pandemic situation, the Department of Electrical Engineering is planning to offer online courses through Spoken Tutorial by IIT Bombay, to the students currently in 2nd and 4th semester, in place of Institutional and Industrial Training, respectively (01 credit each) after these semesters as per study scheme of these batches. The detail of courses is as under:

Semester	Course	Agency
2nd	C and C++	Spoken Tutorial by IIT Bombay
	Expeyes	Spoken Tutorial by IIT Bombay
4th	Arduino	Spoken Tutorial by IIT Bombay
	eSim	Spoken Tutorial by IIT Bombay

Kindly allow offering courses as said above and also allow considering these courses in place of training after 2nd and 4th semesters (01 credit each) as per the study scheme of these batches.

Kind Regards,

Dr. Kanwardeep Singh  
Associate Prof. and H.O.D.,  
Department of Electrical Engineering,  
Guru Nanak Dev Engineering College, Ludhiana, India

Subject **Regarding offering online courses in place of training to 2nd and 4th sem. (ECE) students**



From harvir singh Benipal <harvirsinghbenipal@gmail.com>

To <deanacademic@gndec.ac.in>, <am\_seehra@yahoo.co.in>

Date 2020-05-15 12:39

Dean Academic,

Dear Sir,

With reference to the minutes of HOD's meeting held on 3.5.2020 and current COVID19 pandemic situation, the department of Electronics and Communication Engineering is planning to offer online courses through Spoken Tutorial by IIT Bombay , to the students currently in 2nd and 4th semester, in place of institutional and industrial training respectively (01 credit each) after these semesters as per study scheme of these batches. The detail of courses is as under:

Semester	Course	Agency
2 <sup>nd</sup>	eSim C and C++	Spoken Tutorial, IIT Bombay Spoken Tutorial, IIT Bombay
4 <sup>th</sup>	LaTex Python	Spoken Tutorial, IIT Bombay Spoken Tutorial, IIT Bombay

Kindly allow to offer courses as said above and also allow considering these courses in place of training after 2nd and 4th semesters (01 credit each) as per study scheme of these batches.

Regards,

Prof. Ameeta Seehra  
Associate Professor and Head,  
Department of Electronics and Communication Engineering,  
Guru Nanak Dev Engineering College,  
Gill Road, Ludhiana Punjab (141006).

Subject **Permission for Online Courses in lieu Institutional and Industrial Training after 2nd and 4th Semester**



From Dr. Kiran Jyoti <kiranjyoti@gmail.com>

To Rupinder Singh <deanacademic@gndec.ac.in>, <deanacademicsgne@gmail.com>

Date 2020-05-07 20:52

## Dean Academics

**Subject: Request to offer online courses through Spoken Tutorial by IIT Bombay, in place of institutional and industrial training respectively (01 credit each) after 2<sup>nd</sup> and 4<sup>th</sup> semesters.**

Dear Sir,

With reference to the minutes of HOD's meeting held on 3.5.2020 and current COVID19 pandemic situation, the Department of Information Technology is planning to offer online courses through Spoken Tutorial by IIT Bombay, to the students currently in 2<sup>nd</sup> and 4<sup>th</sup> semester, in place of institutional and industrial training respectively (01 credit each) after these semesters as per study scheme of these batches. The detail of courses is as under:

Semester	Course	Agency
2 <sup>nd</sup>	C and C++ Advance C Advance C++	Spoken Tutorial by IIT Bombay Spoken Tutorial by IIT Bombay Spoken Tutorial by IIT Bombay
4 <sup>th</sup>	Java Linux	Spoken Tutorial by IIT Bombay Spoken Tutorial by IIT Bombay

Kindly allow to offer courses as said above and also allow considering these courses, in place of training after 2<sup>nd</sup> and 4<sup>th</sup> semesters (01 credit each) as per study scheme of these batches.

HOD(IT)

--  
Kiran Jyoti  
(91)9872224422

Subject **Regarding offering online courses in place of industrial/workshop training**  
From <harwin75@gndec.ac.in>  
To Deanacademics <deanacademics@gndec.ac.in>, Deanacademic <deanacademic@gndec.ac.in>  
Cc Dme <dme@gndec.ac.in>, Cme <cme@gndec.ac.in>, Gulvir75 <gulvir75@gndec.ac.in>  
Date 2020-05-14 18:54

---



Revised e-mail  
Dear Sir,

Please ignore our previous email of date sent you at 13:31.

With reference to the minutes of HOD's meeting held on 3.5.2020 and current COVID19 pandemic situation, the Department of Mechanical Engineering is planning to offer online courses through Spoken Tutorial by IIT Bombay, to the students currently in 2nd and 4th semester, in place of institutional and industrial training respectively (01 credit each) after these semesters as per study scheme of these batches. The detail of courses is as under:

Semester	Courses
2nd	OpenFOAM, QCAD, LaTeX & Fig
4th	Arduino, Scilab, Python

Kindly allow to offer courses as said above and also allow considering these courses in place of training after 2nd and 4th semesters (01 credit each) as per study scheme of these batches.

Regards,

Dr. Harwinder Singh  
Professor,  
Department of Mechanical Engineering,  
Guru Nanak Dev Engineering College,  
Gill Road, Ludhiana (Punjab) - 141 006

Note:- I am writing this email on the behalf of Dr. P S Bilga, Professor and Head (ME).

From Arshpeet Pandher <arshpandher89@gmail.com>  
To <deanacademic@gndec.ac.in>, arshpeet pandher <arshpandher89@gmail.com>,  
Jasmaninder Singh Grewal <jsgrewal23023@gmail.com>  
Date 2020-05-15 10:05

---



Dear Sir,

With reference to the minutes of HOD's meeting held on 3.5.2020 and current COVID19 pandemic situation, the Department of Production Engineering is planning to offer online courses through Spoken Tutorial by IIT Bombay, to the students currently in 2nd and 4th semester, in place of institutional and industrial training respectively (01 credit each) after these semesters as per study scheme of these batches. The detail of courses is as under:

Semester	Courses
2nd	OpenFOAM, QCAD, LaTeX & Xfig
4th	Scilab, Grace, Python3.4.3

Kindly allow to offer courses as said above and also allow considering these courses in place of training after 2nd and 4th semesters (01 credit each) as per study scheme of these batches.

Regards,

Dr. J.S Grewal  
Professor, Head  
Department of Production Engineering,  
Guru Nanak Dev Engineering College,  
Gill Road, Ludhiana (Punjab) - 141 006

Subject **Request to offer online courses through Spoken Tutorial by IIT Bombay and by department, in place of institutional (Training-I) and industrial (Training-II) training respectively (01 credit each) after 2nd and 4th semester by CE department**



From <deanacademic@gndec.ac.in>  
To Principal <principal@gndec.ac.in>  
Bcc Dean Academic <deanacademicsgne@gmail.com>, Deanacademicsgndec <deanacademicsgndec@gmail.com>, <ar\_acad1@gndec.ac.in>  
Date 2020-05-20 07:38

- HoD\_CE\_2.pdf (~62 KB)
- HoD\_CE\_1.pdf (~47 KB)

Principal cum Chairman Academic Council

Sir,

For the above cited subject email have been received (attached) from CE departments. Keeping in view the present situation, it is proposed that their proposals may be accepted for students of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following recommendations:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training -I and Training- II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions/assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial/department offered courses. Certification Exam for the same may be planned preferably in the month of August in college.
6. Department may allow students from other departments to join their training program subject to the recommendation of the concerned department i.e. for example, 2nd semester ME student should be allowed to attend training program offered by CE department based on the recommendations of ME department and not Applied Science department.

Further, for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Approval for the same may be given in anticipation to the approval of Academic Council.

Dean Academics cum Member Secretary Academic Council

Subject **Regarding approval of offering online courses in lieu of Institutional training for MBA 2nd Semester students- as per request of HoD MBA**

From <deanacademic@gndec.ac.in>

To Principal <principal@gndec.ac.in>

Bcc Akshay Girdhar <akshay1975@gmail.com>

Date 2020-05-13 19:21



- HoD\_MBA.pdf (~46 KB)

Principal cum Chairman Academic Council

Sir,

For the above cited, subject an have been received (copy attached) from HoD MBA. Keeping in view the present situation, it is proposed that their proposals may be accepted for students of Business Administration Department of on-roll batch only with following recommendations:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions/assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable.

Further, for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Approval for the same may be given in anticipation to the approval of Academic Council.

Dean Academics cum Member Secretary Academic Council





**Subject** Request to offer online courses through Spoken Tutorial by IIT Bombay, in place of institutional (Training-I) and industrial (Training-II) training respectively (01 credit each) after 2nd and 4th semester by HoD CSE and HoD.

**From** <deanacademic@gndec.ac.in>

**To** Principal <principal@gndec.ac.in>

**Bcc** Akshay\_girdhar <akshay\_girdhar@gndec.ac.in>, Akshay Girdhar <akshay1975@gmail.com>

**Date** 2020-05-08 09:01

- HoD\_IT.pdf (~89 KB)
- HoD\_CSE.pdf (~65 KB)

Principal cum Chairman Academic Council

Sir,

For the above cited, subject separate emails have been received (copies attached) from HoD CSE and HoD IT. Keeping in view the present situation, it is proposed that their proposals may be accepted for students of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following recommendations:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training -I and Training- II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions/assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.
6. An evaluation criteria at department level must also be formulated for the award of internal marks by giving due weight-age to Spoken Tutorial Certification and other continuous assessment criteria.

Approval for the same may be given in anticipation to the approval of Academic Council.

Dean Academics cum Member Secretary Academic Council

Subject **Request to offer online courses through Spoken Tutorial by IIT Bombay, in place of institutional (Training-I) and industrial (Training-II) training respectively (01 credit each) after 2nd and 4th semester by EE,ECE,ME and PE departments**



From <deanacademic@gndec.ac.in>  
To Principal <principal@gndec.ac.in>  
Bcc Deanacademicsgndec <deanacademicsgndec@gmail.com>, Dean Academic <deanacademicsgndec@gmail.com>  
Date 2020-05-15 13:14

- HoD\_EE.pdf (~43 KB)
- HoD\_ECE.pdf (~91 KB)
- HoD\_ME.pdf (~45 KB)
- HoD\_PE.pdf (~47 KB)

Principal cum Chairman Academic Council

Sir,

For the above cited, subject separate emails have been received (copies attached) from EE,ECE,ME and PE departments. Keeping in view the present situation, it is proposed that their proposals may be accepted for students of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following recommendations:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training -I and Training- II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions/assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.

Further, for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Approval for the same may be given in anticipation to the approval of Academic Council.

Dean Academics cum Member Secretary Academic Council



Subject **Re: Request to offer online courses through Spoken Tutorial by IIT Bombay, in place of institutional (Training-I) and industrial (Training-II) training respectively (01 credit each) after 2nd and 4th semester by EE,ECE,ME and PE departments**

From <principal@gndec.ac.in>  
To <deanacademic@gndec.ac.in>  
Date 2020-05-15 20:09

Approved in anticipation of approval from AC

Principal

On 2020-05-15 21:44, [deanacademic@gndec.ac.in](mailto:deanacademic@gndec.ac.in) wrote:  
Principal cum Chairman Academic Council

Sir,

For the above cited, subject separate emails have been received (copies attached) from EE,ECE,ME and PE departments. Keeping in view the present situation, it is proposed that their proposals may be accepted for students of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following recommendations:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training -I and Training- II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions/assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.

Further, for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Approval for the same may be given in anticipation to the approval of Academic Council.

Dean Academics cum Member Secretary Academic Council

Subject **Re: Regarding approval of offering online courses in lieu of Institutional training for MBA 2nd Semester students- as per request of HoD MBA**

From <principal@gndec.ac.in>

To <deanacademic@gndec.ac.in>

Date 2020-05-14 13:48



Approved  
in anticipation of its approval by AC.  
Approval from BOS members may be taken by email circulation

Principal

On 2020-05-14 03:51, [deanacademic@gndec.ac.in](mailto:deanacademic@gndec.ac.in) wrote:

Principal cum Chairman Academic Council

Sir,

For the above cited, subject an have been received (copy attached) from HoD MBA. Keeping in view the present situation, it is proposed that their proposals may be accepted for students of Business Administration Department of on-roll batch only with following recommendations:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions/assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable.

Further, for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Approval for the same may be given in anticipation to the approval of Academic Council.

Dean Academics cum Member Secretary Academic Council



Subject **Re: Request to offer online courses through Spoken Tutorial by IIT Bombay, in place of institutional (Training-I) and industrial (Training-II) training respectively (01 credit each) after 2nd and 4th semester by HoD CSE and HoD.**

From <principal@gndec.ac.in>

To <deanacademic@gndec.ac.in>

Date 2020-05-08 21:49

Approved in anticipation to approval of AC with following comment

The evaluation criteria should be uniform among all the departments.

Also issue a letter to all departments to submit their proposals as soon as possible.

Principal

On 2020-05-08 17:31, [deanacademic@gndec.ac.in](mailto:deanacademic@gndec.ac.in) wrote:

Principal cum Chairman Academic Council

Sir,

For the above cited, subject separate emails have been received (copies attached) from HoD CSE and HoD IT. Keeping in view the present situation, it is proposed that their proposals may be accepted for students of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following recommendations:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training -I and Training- II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions/assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.
6. An evaluation criteria at department level must also be formulated for the award of internal marks by giving due weight-age to Spoken Tutorial Certification and other continuous assessment criteria.

Approval for the same may be given in anticipation to the approval of Academic Council.

Dean Academics cum Member Secretary Academic Council



Subject **Re: Institutional training**  
From <deanacademic@gndec.ac.in>  
To H.S.Rai <hsrai@gndec.ac.in>  
Date 2020-06-06 07:38

HoD(CE)

Principal cum Chairman Academic Council has given approval to the proposal submitted by you with regards to training of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following points in anticipation to the approval of Academic Council:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training -I and Training- II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions/assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial/department offered courses. Certification Exam for the same may be planned preferably in the month of August in college.
6. Department may allow students from other departments to join their training program subject to the recommendation of the concerned department i.e. for example, 2nd semester ME student should be allowed to attend training program offered by CE department based on the recommendations of ME department and not Applied Science department.

In the light of above, you may proceed for further action.

Further, you are also apprised that for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Dean Academics

On 2020-06-04 07:06, [deanacademic@gndec.ac.in](mailto:deanacademic@gndec.ac.in) wrote:

It will be sent today.  
Approval from the office of Principal is pending.

On 2020-06-04 06:45, H.S.Rai wrote:

On Tue, May 19, 2020 at 6:58 AM H.S.Rai <[hsrai@gndec.ac.in](mailto:hsrai@gndec.ac.in)> wrote:

On Tue, May 19, 2020 at 6:09 AM <[deanacademic@gndec.ac.in](mailto:deanacademic@gndec.ac.in)> wrote:

Attachment is missing.

Sorry.

Please see attached file.

Please send approval.

On 2020-05-19 05:33, H.S.Rai wrote:

Dear Sir,

Please fins attached letter for

Regarding offering online courses in place of training to students after 2nd and 4th semester.

With regards,

--

Dr. H.S.Rai  
Prof. and Head  
Civil Engineering Department <http://ce.gndec.ac.in/>  
Guru Nanak Dev Engg. College <http://gndec.ac.in/>

Ludhiana (Pb) India

<http://gndec.ac.in/~hsrai/>

<https://www.linkedin.com/in/hsrai/>

<https://www.facebook.com/hsrai>

Please consider your environmental responsibility before printing this

e-mail - Save paper

Subject **Re: Regarding offering online courses in place of training to 2nd and 4th sem. students**  
From <deanacademic@gndec.ac.in>  
To Parminder Singh <parminder2u@gmail.com>  
Bcc Deanacademicsgndec <deanacademicsgndec@gmail.com>, Dean Academic <deanacademicsgndec@gmail.com>  
Date 2020-05-12 11:10



HoD(CSE)

Principal cum Chairman Academic Council has given approval to the proposal submitted by you with regards to training of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following points in anticipation to the approval of Academic Council:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training-I and Training-II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions /assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.

In the light of above, you may proceed for further action.

Further, you are also apprised that for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Dean Academics



Subject **Re: Regarding offering online courses in place of training to 2nd and 4th sem. students**  
From <deanacademic@gndec.ac.in>  
To <kds@gndec.ac.in>  
Cc Dean Academic <deanacademicsgne@gmail.com>, <kds97dee@gmail.com>  
Bcc Akshay Girdhar <akshay1975@gmail.com>, Dean Academic <deanacademicsgne@gmail.com>, Deanacademicsgndec <deanacademicsgndec@gmail.com>  
Date 2020-05-16 10:51



HoD(EE)

Principal cum Chairman Academic Council has given approval to the proposal submitted by you with regards to training of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following points in anticipation to the approval of Academic Council:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training-I and Training-II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions /assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.

In the light of above, you may proceed for further action.

Further, you are also apprised that for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Dean Academics

Subject **Re: Regarding offering online courses in place of training to 2nd and 4th sem. (ECE) students**  
From <deanacademic@gndec.ac.in>  
To harvir singh Benipal <harvirsinghbenipal@gmail.com>  
Cc <am\_seehra@yahoo.co.in>  
Bcc Deanacademicsgndec <deanacademicsgndec@gmail.com>, Dean Academic <deanacademicsgndec@gmail.com>  
Date 2020-05-16 10:53



HoD(ECE)

Principal cum Chairman Academic Council has given approval to the proposal submitted by you with regards to training of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following points in anticipation to the approval of Academic Council:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training-I and Training-II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions /assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.

In the light of above, you may proceed for further action.

Further, you are also apprised that for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Dean Academics

Subject **Re: Permission for Online Courses in lieu Institutional and Industrial Training after 2nd and 4th Semester**



From <deanacademic@gndec.ac.in>

To Dr. Kiran Jyoti <kiranjyoti@gmail.com>

Bcc Dean Academic <deanacademicsgndec@gmail.com>, Deanacademicsgndec <deanacademicsgndec@gmail.com>

Date 2020-05-12 11:11

---

HoD(IT)

Principal cum Chairman Academic Council has given approval to the proposal submitted by you with regards to training of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following points in anticipation to the approval of Academic Council:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training-I and Training-II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions /assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.

In the light of above, you may proceed for further action.

Further, you are also apprised that for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Dean Academics

Subject **Re: Regarding offering online courses in place of training to 2nd and 4th sem. students**  
From <deanacademic@gndec.ac.in>  
To <harwin75@gndec.ac.in>  
Cc Deanacademics <deanacademics@gndec.ac.in>, Dme <dme@gndec.ac.in>, Cme <cme@gndec.ac.in>, Gulvir75 <gulvir75@gndec.ac.in>  
Bcc Deanacademicsgndec <deanacademicsgndec@gmail.com>, Dean Academic <deanacademicsgndec@gmail.com>  
Date 2020-05-16 10:55



HoD(ME)

Principal cum Chairman Academic Council has given approval to the proposal submitted by you with regards to training of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following points in anticipation to the approval of Academic Council:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training-I and Training-II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions /assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.

In the light of above, you may proceed for further action.

Further, you are also apprised that for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Dean Academics

Subject **Re: Regarding offering online courses in place of training to 2nd and 4th sem. students**  
From <deanacademic@gndec.ac.in>  
To Arshpeet Pandher <arshpandher89@gmail.com>  
Cc Jasmaninder Singh Grewal <jsgrewal23023@gmail.com>  
Bcc Dean Academic <deanacademicsgne@gmail.com>, Deanacademicsgndec <deanacademicsgndec@gmail.com>  
Date 2020-05-16 10:54



HoD(PE)

Principal cum Chairman Academic Council has given approval to the proposal submitted by you with regards to training of B.Tech. 2nd semester and 4th semester of the current on-roll batch only with following points in anticipation to the approval of Academic Council:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses (Training-I and Training-II) through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions /assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable through Spoken Tutorial. Certification Exam for the same may be planned preferably in the month of August in college.

In the light of above, you may proceed for further action.

Further, you are also apprised that for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Dean Academics

Subject **Re: Regarding offering online courses in lieu of Institutional training for MBA 2nd Semester students**

From <deanacademic@gndec.ac.in>

To singh param <param351@yahoo.com>

Bcc <akshay1975@gmail.com>, Dean Academic <deanacademicsgne@gmail.com>, Deanacademicsgndec <deanacademicsgndec@gmail.com>

Date 2020-05-14 20:02



---

HoD(MBA)

Principal cum Chairman Academic Council has given approval to the proposal submitted by you with regards to training of students of the current on-roll batch only with following points in anticipation to the approval of Academic Council:

1. Department must also assign department faculty mentors for the period of training.
2. Department must also offer these courses through <https://guru.gndec.ac.in>
3. Regular interaction between faculty and students must be ensured.
4. Students must be made to go through continuous assessment through various practice sessions /assignments/other relevant content developed by the faculty mentors. Team work must be exhibited by faculty members during the development of content.
5. Students must be informed that they will have to qualify the certification criteria of the courses wherever applicable by the course offering agency(ELIS).

In the light of above, you may proceed for further action.

Further, you are also apprised that for the uniform evaluation criteria among departments, a separate committee will be formulated so as to give due weight-age to certification and other continuous assessment criteria to be used for the computation of internal marks.

Dean Academics